

NEEDHAM B. BROUGHTON HIGH SCHOOL

AN INTERNATIONAL BACCALAUREATE WORLD SCHOOL

"Approve Ye That Which is Excellent"

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ADMINISTRATIVE TEAM'S OVERVIEW OF RESPONSIBILITIES

Dr. ELENA ASHBURN, *Principal*

E-mail: eashburn@wcpss.net

P: 919.856.7810

Alumni Association
Booster Clubs
Budget Manager
Calendar
Capital Foundation
CGR Committee
Communication

Extra Duty
Faculty Meetings
Fundraising/Sales
Grade Reports
Graduation
Leadership Team
Magnet Program

Office Administration
PLT Coach - Admin
Principal's Advisory
PTSA
Staffing
Student Recruitment
WCPSS BAC

Departments:
Administration
Beginning Teachers
Magnet Coordinator
Fine Arts

DAVID CASSADY, *Assistant Principal*

E-mail: dcassady2@wcpss.net Students ME-R

P: 919.856.7810 ext. 23263

Appeal Hearings
Beginning Teachers
Budget Manager (Secondary)
CAPS Camp
Duty Assignments

Exam Calendar
Fines and Fees
Grants
Leadership Team
Master Schedule (Secondary)

Off Campus Lunch Passes
SACS Accreditation
Technology Plan
Testing - Oversee

Departments:
English
Media
Literacy Coach

BRENDA HARRELL, *Assistant Principal*

E-mail: bharrell@wcpss.net Students A-C

P: 919.856.7810 ext. 23261

Assemblies
Dance Outside Guest
Forms & OSS List
Field Trips

Leadership Team
Surveys
Testing - Separate Settings
Textbooks

Transportation
Website
Departments:
Special Ed.

World Languages
Intervention Coord.
ALC

MICHAEL LENTZ, *Assistant Principal*

E-mail: mlentz@wcpss.net Students S-Z

P: 919.856.7810 ext. 23260

504 Liaison
Broughton Business Alliance
Career Development
Events
Community Schools
Crisis Team

CTE Academy
Custodial Operations
Facilities
Food Pantry
Leadership Team
Lockers & Locks

Parking
ROTC
School Security - EOP, Fire, &
Lockdown Drills
Transportation

Departments:
CTE
ESL
ROTC

MICHAEL LUDWICK, *Assistant Principal*

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P: 919.856.7810 ext. 23262

BT Program
Bell Schedules
BT Instructional Learning Rounds
Discipline Matrix

Faculty & Student Handbooks
Humanities
Leadership Team NCEES
New Teacher Orientation

Ninth Grade Early Start
Observation & Evaluation Coordinator
Open Houses
PowerSchool Maps

Summer School
Tardy & Attendance Plans
Departments:
Science
Humanities

MICHAEL MACGOVERN, *Assistant Principal*

E-mail: mmacgovern@wcpss.net Students D-HI

P: 919.856.7810 ext. 23274

AP/IB Training

APT Meetings

AP Testing

Athletics

Budget Management (Secondary)

Advisory Class

CAPS Club

Clubs & Student Govt.

Course Guide

eSchools Manager

EVAAS

Grading Plan

Licensure

Master Schedule

Room Assignments

Staff Development

Student Teachers

Teacher of the Year

Departments:

Counselors

Math

PE

WCPSS BHS — CODE OF CONDUCT

All students are responsible for complying with and are expected to be familiar with the WCPSS Code of Student Conduct and school board policies governing student behavior and conduct. All Code of Student Conduct policies are contained in the WCPSS Student/Parent Handbook, which is distributed to all students and parents at the beginning of each school year or upon enrollment in the WCPSS. If there is a conflict between the rules expressed in this handbook/agenda/planner and the Code of Student Conduct policies, the WCPSS Code of Student Conduct policies shall take precedence.

Todos los estudiantes son responsables por el cumplimiento y el conocimiento del Código de Conducta Estudiantil y de todas las políticas de la Junta Escolar que gobiernan el comportamiento y la conducta estudiantil. Todas las políticas del Código de Conducta Estudiantil se encuentran en el manual de WCPSS de Estudiantes/Padres, el cual se distribuye a todos los padres y estudiantes al principio de cada año escolar o al matricularse en el WCPSS. Si hay un conflicto entre las reglas expresadas en este manual de Estudiantes/Padres y el manual/agenda/planificador de la escuela de su hijo(a) las reglas expresadas en este manual deben tomar prioridad

Please visit www.wcpss.net/parent-handbooks/ for more information in English and Spanish.



BHS PHONE DIRECTORY

Position	Name	Phone
AFJROTC Instructors	Kopanski	23297
Art Teacher	Aker	23302
Assistant Principal	Lentz	23260
Assistant Principal	Harrell	23261
Assistant Principal	Ludwick	23262
Assistant Principal	Cassaday	23263
Assistant Principal	MacGovern	23274
Assistant Athletic Director	Harvey	23265
Athletic Director	Stephens	23289
Athletic Trainer	Farrell	23294
Attendance	Manring	23257
Auto Shop	Kohls	23299
Band Director	Harrison	23286
Bookkeeper	Hunter	23255
Cafeteria Manager	Anderson	23266
Career Academy Coordinator	Griffith	23291
Career Development Coordinator	Asbill	23408
Chorus Director	Conley	23285
Community Service	Cassady	23263
Counselor	Newton	23269
Counselor	Wapner	23270
Counselor	Jordan	23271
Counselor	Hackett	23272
Dance Director	Graves	23282
Data Manager	Tollison	23253
Dean of Students	Sauls	23276
English Office	n/a	23308
Guidance Resource Coordinator	Rudder	23280
Head Coach Basketball	Coleman	23293
Head Coach Football	Dawson	23296
Head Custodian	Partin	23281
Humanity Office	n/a	23307
IB & Magnet Coordinator	Quinn & Dr. Brooks	23279
Instructional Management Coordinator	Parrish	23273
Interior Design/Drivers Ed	McCreery	23298
ISS Coordinator	Moore	23295
Lead Secretary	Munford	23254
Media Center	Robbins	23264
Nurse	Stocks	23256
Psychologist	Nyko	23290
Receptionist	Mosely	23252
Registrar	Wall	23277
Student Assistance Program Coordinator	Shawwa	23272
School Resource Officer	Foran	23300
Special Education Department Chair	Bozek	23287
Special Education Teacher/Testing	Meserth	23284
Special Pop Coordinator	Daughety	23309
Student Support Administrator	Quirk	23268or23277

PART I: ACADEMICS

ACADEMIC HONESTY POLICY/CHEATING

Academic honesty is essential to excellence in education and is directly related to the Board's educational objectives for students to promote integrity and self-discipline in students. As all schoolwork is a measure of student performance, academic honesty facilitates an accurate measurement of student learning.

Each student, parent, family and staff member has a responsibility to promote a culture that respects and fosters integrity and honesty. Academic integrity and honesty requires that all stakeholders share responsibility in the fulfillment of this policy.

In fulfilling these responsibilities:

- students will collaborate with their peers to foster a culture of academic integrity; refrain from participating, either directly or indirectly, in any form of cheating or plagiarism; and adhere to the honor code;
- parents and family will actively support the honor code by encouraging their child(ren) to foster and uphold a culture of academic integrity;
- staff will establish and annually teach expectations regarding academic integrity and honesty; and promote the honor code.

PROHIBITED BEHAVIOR

1. **Cheating:** Cheating is an academic deception where a student intends in some way to receive or attempt to receive credit for work not originated by the student, to give or receive unauthorized assistance, or to give or receive an unfair advantage on any form of academic work.

Cheating includes, but is not limited to:

- copying from another student's examination, assignment, or other coursework with or without permission;
 - allowing another student to copy work without authorization from a teacher or administrator;
 - taking an examination, writing a paper, or completing any other assigned academic task on another student's behalf;
 - using notes or resources in any form, including written or online, without authorization;
 - sharing or accepting from another, without authorization, any examination content, questions, answers, or tips on an assessment or assignment through the use of notes, scratch paper, social media, or any type of written, oral, or electronic communication.
2. **Plagiarism:** Plagiarism is using passages, materials, words, ideas, and/or thoughts of someone or something else and representing them as one's own original work without properly crediting the source.

Plagiarism includes, but is not limited to:

- copying text, images, charts, or other materials from digital or print sources without proper citation;
- intentional misrepresentation of work as your own by paraphrasing of items from digital or print sources without proper citation;

- using translation tools or resources to translate sentences or passages without permission;
- using a thesis, hypothesis, or idea obtained from another source without proper citation.

3. **Falsification or Deceit:** Intentional acts of falsification or serious deceitful misconduct that threaten the health, safety, or welfare of others, or that cause a substantial detrimental impact on school operations or other individuals are prohibited.

Falsification or deceit includes, but is not limited to:

- falsifying another person's name on a school-related document such as a test or report;
- buying or selling test questions or answers;
- copying secure test materials and providing the materials to others;
- paying for or receiving anything of value to complete a school assignment.

VIOLATIONS

- Staff will intervene and reeducate students to promote positive change in student behavior.
- A student's grade may or may not be impacted by a violation. If the violation impacts a student's grade, the school may impose academic consequences according to the following criteria: (a) when reasonably possible, the student will be expected to complete the assignment or an alternative assignment as determined by the professional learning team (PLT) guidelines and will do so in an honest manner consistent with the honor code, and (b) the student may receive full, partial, or no grading credit for the assignment as determined by PLT guidelines approved by the principal. Guidelines will consider the age of the student, the student's performance on a repeated or alternative assignment, the student's number of violations of the Honor Code during the school year, and the gravity or level of the violation.
- A violation of the Honor Code may or may not result in a disciplinary consequence. Staff will address violations of this policy under Board Policy 4309, Student Behavior – Code of Conduct, Levels I-11 (Honor Code) and Level II-1 (Falsification or Deceit) as applicable.
Level I-11 (Honor Code) states: "All students are expected to adhere to the academic Honor Code. Disciplinary consequences for violations of this policy will typically be consistent with Level I violations."
Level II-1 states that, "Intentional acts of falsification or serious deceitful misconduct that threatens the health, safety, or welfare of others, or that cause a substantial detrimental impact on school operations or other individuals, are prohibited." A further description of Falsification or Deceit is set forth above in this policy.
- Violations of the Honor Code may impact eligibility for school privileges including but not limited to athletic participation, honors, or awards. Further, this policy does not prevent consequences from being imposed by other organizations or regulations.

PARENT/STUDENT AGREEMENT AND ACKNOWLEDGEMENT OF SCHEDULE ADJUSTMENT POLICY

Students will follow an approved schedule provided at the beginning of the school year based on course requests from the Spring. Schedule adjustments will only be considered for the following reasons during the first five days of the school year:

- Student has a hole in their schedule or too many courses scheduled
- Student has duplicate courses
- Student has already received credit for the course
- Student has not met the prerequisite for the course
- Student needs a specific course to meet graduation requirements

LEVEL CHANGE REQUESTS

Level change requests will only be reviewed and considered at the end of first quarter after consulting with the teacher. Approval by an administrator or counselor will be required. The first quarter grade earned by the student will be carried over and applied to the new course. Student will receive a "WP" (Without Penalty) on their transcript for the course from which they are withdrawing. The student's schedule may be altered in order to accommodate the level change.

In order to initiate the level change process, the following actions must be completed:

- Student has attended tutoring/teacher office hours.
- Student and parent have met with teacher to discuss remediation and re-teaching strategies.
- Student and parent have completed the Level Change Request form. The form must be signed by the current teacher in support of the level change

GRADING SCALE

A = 90 – 100

C = 70 – 79

F = Less than 60

B = 80 – 89

D = 60 – 69

I = incomplete

WP = withdrawal, no penalty

WF = withdrawal with an F FF = failed for violation of attendance policy

GRADUATION REQUIREMENTS

The entry year into high school determines the course of study for a student. Please check with school counselors or the Wake County Public Schools website for detailed information. Based on our A/B daily schedule with eight (8) classes, students must complete the following to graduate from Broughton:

- Complete 26 credits in required subjects
- Complete community service requirements. Twenty-five (25) per year (100 hours total)
- Fulfill any outstanding financial obligations and pay senior class fees

HONOR ROLLS:

We recognize the high academic performance of students on a quarterly basis using the grades on their report cards. Students who earn a 3.0-3.9 grade point average, with no grade below a numerical average of 80, are celebrated for being on the A/B Honor Roll. Students who earn a numerical average of 90 and above in all classes are celebrated for being on the A Honor Roll. These are both calculated by converting all quarter letter grades into "quality points" (see "How to Calculate GPA") and finding the average for the quarter.

HOW TO CALCULATE GPA

Take the number of quality points earned and divide by credits earned.
 $QPs = \text{Quality Points}$.

QUALITY POINTS for students entering 9th grade prior to 2015-16 (Current 12th Graders):

LETTER GRADE	STANDARD COURSES	HONORS COURSES	AP COURSES
A	4	4.5	5
B	3	3.5	4
C	2	2.5	3
D	1	1.5	2
F	0	0	0

GLOBAL STUDIES MAGNET PROGRAM

Broughton offers many ways for students to get involved and make a difference. Students are engaged in a variety of clubs, athletic teams, arts programs, career and technical education programs, and so much more. At its core, the school is focused on students becoming knowledgeable, creative, active global citizens who think deeply and broadly and take action to make positive changes.

The global studies program is embedded throughout student experiences at Broughton. Features of the program include:

- The study of global themes in Advisory Class (homeroom/advisory course); examples include peace and conflict, global arts and expression, global health, and action for justice
- Global lessons and projects in all classes
- Extensive world languages offerings, including Spanish, German, Chinese, and French
- Special globally themed electives available only at Broughton, including Global Studies, Latin American History and Culture, and Chinese History and Culture
- Service-learning requirements, which include international service-learning opportunities
- Many exchange and study abroad programs
- Exciting global events, such as the celebration of International Peace Day and the Broughton International Festival.

To find out more about the Broughton Global Studies Program, please visit <http://tinyurl.com/BHSGlobal>.



INTERNATIONAL BACCALAUREATE PROGRAMME (IB)

The International Baccalaureate (IB) program provides engaging and challenging coursework and emphasizes the ideals of international understanding and responsible citizenship so that students may become critical and compassionate thinkers, lifelong learners, and informed participants in local and world affairs. The International Baccalaureate includes over 5280 schools in over 150 countries. Broughton has been an IB World School since 2003, and the IB mission is evident throughout our curricula.

The IB Diploma Programme is a rigorous college preparatory program that requires juniors and seniors to take courses in languages, the humanities or social sciences, the natural sciences, mathematics, and the arts or other electives. During the two years, students additionally keep a reflective journal on their Creativity, Activity, and Service ("CAS"); engage in a critical thinking class called Theory of Knowledge ("TOK"); and write a 4,000-word capstone research paper on the topic of their choice. Throughout all of their work, Diploma Programme students develop a deep understanding of cultures across the world, expand their skills as writers and thinkers, and experience ways of engaging actively with the world around them. At the conclusion of the IB Diploma Programme, students often earn significant university credit, and a majority is admitted to their top choice of university.

For more information about the Broughton IB Programme, please visit www.tinyurl.com/BroughtonIB.

NORTH CAROLINA ACADEMIC SCHOLARS ENDORSEMENT

Students who complete the requirements for this academically challenging high school program are named North Carolina Academic Scholars and receive special recognition, including as a seal attached to their diplomas. Students must:

- Complete all the requirements of the North Carolina Academic Scholars Program.
- Have an overall four-year un-weighted GPA of 3.500
- Complete all requirements for a North Carolina high school diploma.

Students Entering 9th Grade in 2012-2013 and beyond		
Content Area	Credits	Courses
English	4	English I, II, III, IV
Math	4	NC Math 1, 2, 3, and a higher level math course with NC Math 3 as prerequisite.
Science	3	Physics or Chemistry, Biology, and Earth/Environmental Science
Social Studies	4	World History, American History I & II, and Founding Principles: Civic Literacy
Healthful Living	1	Health and Physical Education
Electives	6	Two (2) elective credits in a second language required for the UNC System Four (4) elective credits constituting a concentration recommended from one of the following: Career and Technical Education (CTE), JROTC, Arts Education, Second Languages, any other subject area
	3	Three higher level courses taken during the junior and/or senior years which carry 5 or 6 quality points, such as: -AP / IB -Dual or college equivalent course -Advanced CTE/CTE credentialing courses -On-line courses -Other honors or above designated courses
	OR	
	2	Two higher level courses taken during the junior and/or senior years which carry 5 or 6 quality points, such as: -AP / IB -Dual or college equivalent course -Advanced CTE/CTE credentialing courses -On-line courses -Other honors or above designated courses And Completion of The North Carolina Graduation Project
Total Credits	26 Total Credits	

NC VIRTUAL PUBLIC HIGH SCHOOL

Online courses, also known as virtual school courses, can provide students with many benefits beyond the opportunities that they have at their traditional school. Students who may be considering an online course should take time to examine their personal skills and aptitudes for taking a class online. The following attributes will greatly contribute to a student's success: (1) Self-motivation, (2) Independent learner, (3) Computer literate, (4) Time management, (5) Effective written communication skills, and (6) Personal commitment. Approval must come from Brent Sauls, Dean of Students. Mr. Sauls will assist the student registration and provide the needed dual enrollment form. Please visit the link on the Broughton website or www.ncvps.org.

PRESIDENTIAL SCHOLAR

Seniors who have a 3.5 or higher unweighted cumulative GPA and score at or above the 85th percentile on their ACT or SAT. Student will receive a certificate signed by the President and a pin, which they may wear at graduation. The required percentile scores for verbal and math vary each year. The required verbal and math will be based on the SAT scores from the previous year.

PROMOTION CRITERIA

From Grade	Promotion Criteria <i>12th Grade Graduation Requirement under Graduation Requirements</i>	Credits
9	English I, two credits in the areas of mathematics, social studies, or science, and three additional credits	6
10	English II, one credit in mathematics, one in social studies, and one in science, and two additional credits	12
11	English III and enrollment in a program, which, if successfully accomplished, will result in the completion of graduation requirements	18

AFJROTC PROGRAM

Mission: "Develop citizens of character dedicated to serving their nation and community". The objectives of AFJROTC are to educate and train high school cadets in citizenship, promote community service, instill responsibility, character, and self-discipline, and provide instruction in air and space fundamentals. The AFJROTC program is grounded in the Air Force core values of integrity first, service before self, and excellence in all we do. The curriculum emphasizes the Air Force heritage and traditions, the development of flight, applied flight sciences, military aerospace policies, and space exploration.

Curriculum opportunities include:

- * Academic studies
- * Life skills education
- * Team-building experiences
- * Character education
- * Leadership opportunities
- * Intramural competition

SCHOLARSHIPS

Scholarship information is available to students year-round through the Guidance Resource Center [Room 1209]. Scholarship Bulletins are distributed to Senior English and Senior Advisory Classes, posted on the BHS website and can be found by going to Students/College Planning/Scholarship Bulletins. Paper copies are also placed on a bookshelf outside the Guidance Resource Center (GRC) by signing in and listing what is needed, then picking up the copied material later. Scholarship recipients are recognized at the Senior Awards Assembly.

FINANCIAL AID

Broughton has a Financial Aid Advisor who works one day a week with seniors and parents who are looking for funds to meet the costs of post-secondary education. Seniors can receive help on finding, applying for and obtaining financial aid from federal and state sources as well as individual institutions.

After October 1 of the student's senior year, students may submit the Free Application for Federal Student Aid [FAFSA] to start the financial aid process. Parents should plan to complete their income taxes as early as possible, as this information is required on the FAFSA. The form is available online at www.fafsa.gov. The FAFSA is used to determine the Expected Family Contribution [EFC], which is the amount the family is expected to contribute to the first year of college.

The senior and one parent should register for an FSA ID for the FAFSA at www.fafsa.ed.gov in October. Complete the FAFSA regardless of the family's economic status. This information is also used by colleges to determine school based merit and federal aid. Broughton Financial Aid Advisor is available one day a week from September through May. Appointments can be made by signing up in an appointment located in the Guidance Resource Center [Room 1209]. Some colleges also require a completed CSS Profile for merit based and institutional aid. Check with the prospective colleges.

PART II: CODE OF STUDENT CONDUCT

PHILOSOPHY AND GOALS

A safe, orderly, and welcoming school environment is essential for student learning. To that end, this Code of Student Conduct is intended to (1) create clear standards and expectations for student behavior; (2) promote integrity and self-discipline among students; (3) encourage the use of behavioral supports and interventions as alternatives to exclusionary discipline; and (4) provide clear guidance to teachers and administrators as to how, when, and to what extent students may be disciplined for violating conduct rules.

Consistent with these goals, the Board endorses and adopts the following general principles relating to three key domains of student behavior and conduct.

Principle 1: Climate and Prevention

Schools that foster positive school climates can help to engage all students in learning by preventing problem behaviors and intervening effectively to support struggling and at-risk students.

Principle 2: Expectations and Consequences

Schools that have discipline policies or codes of conduct with clear, appropriate, and consistently applied expectations and consequences will help students improve behavior, increase engagement, and boost achievement.

Principle 3: Equity and Continuous Improvement

Schools that build staff capacity and continuously evaluate the school's discipline policies and practices are more likely to ensure fairness and equity and promote achievement for all students.

ROLE OF STAFF, STUDENTS, PARENTS, AND COMMUNITY PARTNERS IN PROMOTING POSITIVE SCHOOL CLIMATES

Positive school climates require ongoing support and collaboration among staff, students, parents, and the community at large.

In particular:

- Students have the right to attend school in a safe and orderly environment and to have conduct rules applied fairly to them without regard to race, gender, religion, disability, or other defining characteristics. They also bear the responsibility to understand conduct rules, behave appropriately, and be individually accountable for their own actions and decisions.
- Parents or legal custodians have the right, in a reasonably prompt manner, to be informed of disciplinary actions taken with their children. They are encouraged to support their children in engaging in positive behaviors at school and to partner with teachers and administrators on effective strategies to correct misbehaviors within the parameters of this Code and other applicable policies.
- Teachers and administrators have statutory duties to maintain safety and order at school and are expected to reinforce and implement clear and consistent behavioral expectations consistent with this Code and other applicable policies. They are also expected to teach and encourage good citizenship and to communicate with parents regarding any serious or persistent behavioral issues. As an integral part of its educational mission, each school should identify school-wide behavioral expectations, make them known to students, and link behavioral and social-emotional practices to core instruction, with data-based monitoring and assessments tied directly to the skills taught.
- The entire community has a vested interest in safe and orderly schools. Community organizations and individual members of the community are encouraged to offer support and assistance to teachers and administrators in the promotion of positive student behaviors at school and to provide feedback to school and central office administrators on ways to improve school climates and help ensure fair and equitable discipline practices.

These rights and obligations are interrelated, but they are also independent. Thus, for example, student failure to abide by specific behavioral rules do not excuse the failure of school staff to take reasonable measures to nurture and support a generally positive and supportive school climate. Similarly, shortcomings in administrator or parent efforts to support and encourage positive student behaviors do not excuse student violations of specific behavioral rules. To create and maintain the safe, orderly, and positive climate that the entire school community deserves, all stakeholders must work together while remaining individu-

ally accountable for their own actions and should strive for continuous improvement over matters within their respective control.

APPLICABILITY OF CODE

All students shall comply with this Code as well as all state and federal laws, school board policies, and local school rules governing student behavior and conduct. This Code applies to any student who is on school property (including school transportation), who is in attendance at school or at any school-sponsored activity, or whose conduct at any time, place, or cyberspace, on or off campus, has or is reasonably expected to have a direct and immediate impact on the orderly and efficient operation of the schools or the safety of individuals in the school environment.

CORPORAL PUNISHMENT PROHIBITED

The Board strictly prohibits all forms of corporal punishment. For purposes of this policy, corporal punishment is the intentional

infliction of physical pain upon the body of a student as a disciplinary measure. It includes, but is not limited to, spanking,

paddling, and slapping. No administrator, teacher, substitute teacher, student teacher, bus driver, or other employee, contractor,

or volunteer may use corporal punishment to discipline any student. Violations of this prohibition may result in disciplinary action,

up to and including dismissal. Reasonable force that is necessary to protect oneself or others is not considered corporal

punishment (G.S. 115C-390.3; -391.1).

INTERVENTIONS, SUPPORTS, AND RESPONSES TO BEHAVIORAL CONCERNS

Multi-Tiered System of Support

Teachers and principals will utilize a Multi-Tiered System of Support (MTSS) for behavioral interventions and responses to promote positive changes in student behavior. By utilizing MTSS, school staff engage in data-based problem solving using academic, behavioral, and social-emotional data to identify reasons why particular students may be experiencing significant academic and/or behavioral challenges. Designated central office staff will provide ongoing training and support to schoolbased staff in the development, implementation, and monitoring of district-approved MTSS protocols. Data and analysis on the effectiveness of these measures will be shared periodically with the Board.

Notification to Parents

When a significant behavioral intervention (beyond mere redirection or warning) is imposed, the school will attempt to notify the parent or legal custodian in a reasonably prompt manner. The school will also attempt to notify the parent or legal custodian of any in-school disciplinary consequence that results in removal from normal classroom or school activities. This includes lunch or after-school detention, in-school suspension, or suspension from school-sponsored extracurricular activities. For out of school suspensions, the administration will provide formal written notice to parents or legal custodians as required by the Board's "Due Process" policy.

After-school detention may preclude a student from using bus transportation or create other transportation difficulties. If a school principal deems it appropriate to require a student to stay after school for detention for a disciplinary reason, the principal may authorize such detention only if the parent or guardian has received at least one day's notice and has agreed to assume responsibility for transportation home.

Range of Interventions and Consequences

When student behaviors interfere with a safe, orderly, and respectful school environment where instruction and learning can flourish, schools should consider (consistent with MTSS protocols) a range of potential interventions and consequences to address the problematic behavior and to reinforce positive behaviors. When feasible, taking into account the specific facts and circumstances of each individual case, schools are encouraged to implement *non-disciplinary* behavioral interventions. Nondisciplinary interventions are responses to problematic behaviors that attempt to support students in learning to make more positive choices, minimize exclusion from instruction and other normal school activities, and do not result in a loss of privileges. Examples of non-disciplinary interventions include, but are not limited to: (1) student-parent-teacher or student-parent-administrator conferences; (2) behavior contracts; (3) reward systems; (4) oral or written warnings; (5) referrals to school counselors; (6) referrals to programs or agencies that support at-risk students; (7) peer mediation; and (8) restorative justice practices. Teachers and administrators are encouraged to solicit the assistance of designated school-based or central office staff in developing appropriate responses and interventions in specific cases.

Only when non-disciplinary interventions are, in the discretion of responsible school officials, deemed unlikely to be sufficiently effective to promote the goals outlined in this policy should *disciplinary consequences* be considered. Disciplinary consequences may be "exclusionary" or "non-exclusionary." Exclusionary discipline consequences are responses to problematic behaviors that expressly exclude a student from instructional time for more than a brief interval (as may be needed, for example, to question a student during a disciplinary investigation). Examples include in-school suspension, out-of-school suspension, and expulsion. Non-exclusionary discipline consequences are responses that result in a loss of privileges or imposition of other consequences that do not include exclusion from instructional time. Examples may include, when appropriate (1) lunch or after-school detention; (2) school or community service; or (3) restitution.

Recognizing that exclusionary discipline can exacerbate behavioral problems, diminish academic achievement, and hasten school drop outs, the Board urges schools to use non-exclusionary measures when feasible and to reserve exclusionary discipline for more serious misconduct, such as behavior that threatens the safety of students, staff, or visitors or threatens to substantially disrupt the educational environment.

F. SPECIAL REQUIREMENTS FOR OUT-OF-SCHOOL SUSPENSION AND EXPULSION

Out-of-school suspension and expulsion are allowed only if specifically authorized by this Code and the Board's "Due Process" policy. Except to the extent that North Carolina law requires school administrators to recommend a 365-day suspension for any student who violates Rule IV-1 Firearm/ Destructive Device K-12, this Code authorizes, but does not require, the use of out-of-school suspensions.

In addition to the notice and due process requirements set out in the “Due Process” policy, administrators must adhere to the following requirements before imposing or recommending any out-of-school suspension or expulsion:

- When deciding whether to recommend a long-term suspension (suspension of more than ten [10] days) or determining the specific length of any short-term suspension or long-term suspension recommendation, principals may consider any relevant “aggravating” or “mitigating” factors of which they are aware. “Aggravating” factors are factors that tend to increase the seriousness of a disciplinary infraction. “Mitigating” factors are factors that tend to decrease the seriousness of disciplinary infraction. Aggravating and mitigating factors are “relevant” when, in the judgment of responsible school officials, they have a bearing on the student’s level of responsibility for the behaviors in question. When both aggravating and mitigating factors are present, principals should exercise their discretion in weighing and balancing them.
- Suspensions of more than ten (10) days may be imposed only if they have been approved by the Superintendent or designee and the student has been offered the opportunity for a hearing under the Board’s “Due Process” policy. Expulsion from school based on a recommendation of both the principal and the Superintendent must be approved by the Board.
- In determining the length of a suspension, the principal should consider that the duration of a suspension has a disproportionate impact on students attending a school on block schedules.
- Nothing in this policy shall be interpreted to conflict with state and federal laws governing students with disabilities.
- Students in grades K-5 shall not be subject to long-term suspension except as required by law or in cases involving serious injury to students or staff or serious threat to safety or welfare of members of the school community.

LEVELS OF CODE

The Code of Student Conduct rules are leveled according to the seriousness of the behaviors and range of potential disciplinary consequences.

LEVEL I: Level I rule violations can generally be addressed with non-disciplinary interventions or non-exclusionary discipline consequences. Except in the very limited circumstances described in Rule II-20, Level I rule violations may not result in out-of-school suspension.

LEVEL II: Level II rule violations involve more serious misconduct that may warrant short-term suspension of up to five (5) school days when, in the judgment of the principal or designee, non-disciplinary interventions and non-exclusionary discipline consequences are insufficient to address the behavior and prevent its recurrence. Principals may impose a short-term suspension of six (6) to ten (10) days or recommend a long-term suspension of eleven (11) days or more based on one or more aggravating factor(s) regarding the severity of the violation and/or safety concerns, provided such aggravating factor(s) are listed in the written suspension notice.

LEVEL III: Level III rule violations are more severe in nature and may support long-term suspension. The principal may impose a short-term suspension of ten (10) days or less or decline to impose any suspension based on mitigating factors.

LEVEL IV: The only rule in Level IV is one that reflects a statutory prohibition on the possession of a “firearm” or “destructive device” (as defined in the rule) on school property or at a school-sponsored event. State law requires principals to recommend a 365-day suspension for all violations of this rule. Only the Superintendent or Board of Education may modify this outcome. A level IV violation is always extremely serious and is treated as such.

LEVEL V: Level V allows for permanent expulsion of a student from the Wake County Public School System for violation of one or more Level II, III, or IV rules in this Code if the following criteria are met: (1) the student is fourteen (14) years old or older; (2) both the principal and the superintendent/designee recommend expulsion; (3) the superintendent and Board determine, consistent with the Board’s “Due Process” policy, that there is a significant or important reason not to offer the student alternative educational services; and (4) the Board determines, by clear and convincing evidence, that the student’s continued presence in school constitutes a clear threat to the safety of other students or school staff. Additionally, any student who is registered as a sex offender under *Article 27A of Chapter 14 of the North Carolina General Statutes* may be expelled in accordance with these procedures. If such a student is offered alternative education services on school property, the student must be under the supervision of school personnel at all times.

RULES OF CONDUCT

LEVEL I

I-1 Compliance with Directives: Students shall comply with all lawful and reasonable directives of school employees, including but not limited to directives to identify oneself, to remove oneself from a dangerous or disruptive situation, or to report to a designated person or location.

I-2 Mutual Respect: Mutual respect is expected between students and staff. Students will refrain from words (written or oral) and/or gestures that demean, degrade, antagonize, or humiliate a school employee, volunteer, visitor, or other student(s). Examples may include ridiculing, cursing at, or aggressively or angrily shouting at an employee, volunteer, visitor, or other student(s).

I-3 School/Class Attendance: Students will attend school each school day except in the case of excused absences. Students will be on time to school and on time to class, will refrain from entering unauthorized areas, and will remain at school and in the designated locations for the duration of each school day unless excused.

I-4 Appropriate Language: Cursing or use of vulgar, profane, or obscene language, oral or written, is prohibited. If such language is directed at a school employee, volunteer, visitor, or other student(s), such conduct should be treated under Rule I-2.

I-5 Student Dress Code: Student dress will adhere to the standards set out in the Student Dress Code policy.

I-6 Electronic Devices: Personal technology devices (including, but not limited to smart phones, tablets, and laptops) may be used by students for instructional purposes with the permission and under the supervision of the teachers in compliance with the Technology Responsible Use policy. The use of personal technology devices to engage in misconduct (e.g., bullying, harassment, or threats) may result in consequences under rules in this Code. Malicious or intention-

ally destructive use of technology devices or resources (e.g., hacking, password theft, or introduction of viruses) may result in consequences under Rule II-3. The school system assumes no responsibility for personal technology devices brought to school.

I-7 Trespassing: Students shall not be on the campus of any school except the one to which the student is assigned without the knowledge and consent of the officials of that school. Students who remain at school after the close of the school day or come onto school grounds when school is not in session without permission will be considered trespassers. If the student does not leave when instructed to do so, he/ she may be prosecuted. A student under suspension from school is trespassing if he/she appears on the property of any school or at any school sponsored activity during the suspension period without the express permission of the principal. Students who trespass on school property to engage in other forms of misconduct (e.g., fighting/physical aggression or theft) may be subject to consequences under other applicable rules in this Code, and the act of trespassing may be considered an aggravating factor.

I-8 Tobacco, Vaporizers, and Nicotine Products: Student health and well-being is of the highest priority. For this reason, no student shall violate the Board's "Use of Tobacco and Nicotine Products" policy. Students are specifically advised that this policy prohibits vaporizers and liquids used in vaporizers even if they do not contain tobacco or nicotine.

I-9 Gambling: Students shall not participate in any unauthorized games of chance in which money or items of value may be won or lost.

I-10 Integrity: Students are expected to be honest and forthright with school staff and volunteers. Lying, intentionally misleading, and actively concealing the truth from staff and volunteers are prohibited. Dishonest acts or statements that violate other rules in this Code may result in consequences under those other rules. Integrity may also be considered as an aggravating factor in connection with other forms of misconduct.

I-11 Honor Code: All students are expected to adhere to the academic Honor Code policy. Disciplinary consequences for violations of this policy will typically be consistent with Level I violations. However, serious violations of the Honor Code may be addressed under Rule II-1 Falsification or Deceit.

LEVEL II

II-1 Falsification or Deceit: Intentional acts of falsification or serious deceitful misconduct that threaten the health, safety, or welfare of others, or that cause a substantial detrimental impact on school operations or other individuals, are prohibited.

II-2 Inappropriate, Illustrations Images, or Other Materials: The possession of illustrations, audio or video recordings, written materials, graphics, or other print or digital documents, media, or files which significantly disrupt the educational process or which are profane, pornographic, or obscene is prohibited.

II-3 Hacking and Unauthorized Computer Access: Students will comply with all state and federal laws and regulations governing access to computers, computer networks, stored data, passwords, and other technology systems and resources and will refrain from all forms of computer or network "hacking," whether criminal or not. Any willful or knowing effort to obtain unauthorized access; to steal; to maliciously alter, modify, or destroy; to introduce viruses; or otherwise to cause harm to any such computer, computer network, stored data, or other technology resource is a violation of this rule.

II-4 Substantially Disruptive or Dangerous Behavior: Students will not make oral or written statements or intentionally engage in conduct that, despite efforts by staff to intervene or redirect the behavior, (1) substantially disrupts the educational environment or (2) threatens the health, safety, or welfare of staff or students. Statements or conduct that “substantially disrupt” the educational environment may include, for example, intentionally blocking entrances or exits or obstructing the flow of traffic within or outside of the school building, intentionally interfering with or interrupting school activities such that teaching and learning are compromised, or engaging in loud or boisterous conduct that significantly distracts others from peaceable and orderly school activities. Words or conduct that would otherwise be a Level I violation (e.g., failure to comply with directives or unacceptable language) may also constitute a violation of this Level II rule if they (1) persist directly following attempts by staff to intervene or redirect the behavior and substantially disrupt teaching, learning, or the orderly conduct of school activities or (2) inherently threaten the health, safety, or welfare of staff or students. Examples include, but are not limited to, continuing to shout or use profanity directly after intervention or redirection, continuing to engage in disruptive rough-housing or horseplay directly after intervention or redirection or in a manner that is reasonably likely to cause injury, or throwing objects directly after intervention or redirection or in a manner that is reasonably likely to cause injury.

II-5 School Transportation Disturbance: Disturbances on school buses or other transportation vehicles or near streets at school bus stops can put many students at risk. Any physical or verbal disturbance which occurs on school transportation vehicle or at a bus stop and which interrupts or interferes with the safe and orderly operation of the vehicle or otherwise puts others at risk of harm is prohibited.

II-6 False Fire Alarm or Reported Emergency: Smoke and fire alarms and other emergency systems are vital for the safe operation of schools and must not be tampered with. No student shall set off, attempt to set off, or aid and abet anyone in giving a false fire alarm. No student shall interfere with or damage any part of a fire alarm, fire detection, smoke detection, fire extinguishing system, or emergency escape system.

II-7 Fire Setting/Incendiary Material: Fires and fire-setting materials pose a risk of harm to everyone in the school environment. The possession of any incendiary material (including but not limited to matches, lighters, or lighter fluid) or the use of any material reasonably likely to result in a fire on school property is prohibited.

II-8 Property Damage: Students shall not intentionally damage or deface or attempt to damage or deface any school property or the personal property of another.

II-9 Theft: Students shall not steal, attempt to steal, or knowingly be in possession of stolen property.

II-10 Extortion: Students shall not obtain or attempt to obtain money, property, or other items of value or compel another person to take action or refrain from action against that person’s will by means of force, intimidation, or threat.

II-11 Indecent Exposure/Sexual Behavior: Students shall not engage in behavior, whether consensual or nonconsensual, which is lewd, indecent, or of a sexual nature.

II-12 Harassment/Bullying: Students shall not engage in conduct prohibited by the Board’s “Prohibition against Discrimination, Harassment, and Bullying” policy.

II-13 Sexual Harassment: Students shall not engage in conduct prohibited by the Board’s “Prohibition against Discrimination, Harassment, and Bullying” policy.

II-14 Threat/False Threat: Students shall not make any threat through written or verbal language, sign, or act which conveys a serious expression of intent to cause harm or violence. Furthermore, no student shall make a false threat of harm or violence, even jokingly, which causes or is reasonably likely to cause fear or a disruption to school activities.

II-15 Physical Aggression/Fighting: Physical aggression toward and fighting with students, staff, or visitors are prohibited. A student who is attacked may use reasonable force in self-defense, but only to the extent necessary to get free from the attack and notify proper school authorities. A student who exceeds reasonable force may be disciplined even though someone else provoked or initiated the fight.

The prohibition on fighting and physical aggression includes, but is not limited to:

- a. Choking, hitting, slapping, shoving, scratching, spitting, biting, blocking the passage of, or throwing objects at another person in an aggressive, confrontational or dangerous manner.
- b. Taking any action or making comments or writing messages that might reasonably be expected to result in a fight or physical aggression.

II-16 Report Firearm or Destructive Device: Any student who has reason to believe that another student possesses or intends to bring a “firearm” or “destructive device,” as defined in Rule IV-1, onto any school campus or to any school activity shall report this information to school or law enforcement authorities immediately.

II-17 Hazing: No group or individual shall require a student to wear abnormal dress; play abusive or ridiculous tricks on him or her; or frighten, scold, beat, harass, or otherwise subject him or her to personal indignity as a condition of inclusion in group or as a ritual associated with group membership. Hazing is prohibited even if the person hazed consents to the conduct.

II-18 Search and Seizure: Students may not refuse to allow and may not seek to impede any search or seizure of their person or belongings that is authorized under the Board’s “Student Searches” policy.

II-19 Aiding and Abetting: Students shall not assist or facilitate others in violating any Level II, III, or IV rule in this Code.

II-20 Repeated / Willful Violations of Level I Rules: A student may be subject to out-of-school suspension of up to two (2) days under this Rule for repeated, willful violations of any Level I rules, but only if (1) the school has documented at least three prior violations of the same Level I rule prior within the same academic semester; (2) appropriate MTSS nondisciplinary interventions have been attempted and documented with each of those last three violations; and (3) school administrators have contacted the student and parent to warn them of the possibility of out-of-school suspension before the final incident that leads to the suspension.

LEVEL III

III-1 Narcotics, Alcoholic Beverages, Controlled Substances, Chemicals,

and Drug Paraphernalia: Drugs and alcohol present serious risks of harm to all persons, especially adolescents, and drug and alcohol overdoses and abuse result in well over 100,000 deaths each year in the United States alone. Addiction can start slowly and take hold before a person realizes he or she is addicted. It can destroy relationships, shatter dreams and ambitions, and lead to imprisonment, brain damage, disfiguring injury, and death. Students who are struggling with addiction or who are tempted or feeling pressured to use intoxicating drugs or alcohol are urged to seek help immediately from a parent, teacher, counselor, administrator, or other trusted adult. No student will face disciplinary consequences for coming forward, proactively, to seek help while not in possession of or under the influence of contraband.

That said, the Board has a solemn duty to adopt policies that are reasonably designed to keep its school and students safe. To that end, the Board strictly prohibits all narcotics, alcoholic beverages, unauthorized prescription drugs, and similar substances at schools and school-sponsored activities. Specifically, no student shall possess, use, distribute, sell, possess with intent to distribute or sell, conspire or attempt to distribute or sell, purchase, or be under the influence of any narcotic drug, opioid, hallucinogen, amphetamine, barbiturate, marijuana or cannabis product, anabolic steroid, controlled substance, alcoholic beverage, drug paraphernalia, counterfeit substance, unauthorized prescription drug, or any other chemical or product with the intention of bringing about a state of exhilaration, euphoria, or of otherwise altering the student's mood or behavior. The proper use of a drug authorized by valid medical prescription from a legally authorized health care provider shall not be considered a violation of this rule when the drug is taken by the person for whom the drug was prescribed.

The following definitions apply to this rule:

- a. **Possession:** Having the prohibited substance on the student's person or in another place where the student, either alone or jointly with others, has control over it. This may include, but is not limited to, possession of a prohibited substance in an automobile, locker, book bag, or desk.
- b. **Use:** The consumption, injection, inhalation, ingestion, or absorption of a prohibited substance into a student's body by any means.
- c. **Under the influence:** Having used a prohibited substance such that it continues to influence a student's mood, behavior, or learning to any degree.
- d. **Counterfeit Substance:** Any substance that is described or presented with the intention of deceiving another into believing that it is a substance prohibited under this rule.
- e. **Unauthorized Prescription Drug:** Any prescription drug or medication that is used or possessed by someone other than the person for whom the prescription was written.
- f. **Drug Paraphernalia:** Objects that are used or intended to be used for ingesting, injecting, inhaling, or otherwise introducing a substance prohibited by this rule into the body, including but not limited to pipes, vaporizers, rolling papers, and syringes. Relevant evidence may be considered in determining whether an object is drug paraphernalia.
- g. **Conspiracy:** An agreement by two or more persons to commit an unlawful act in violation of this rule.
- h. **Sell:** To exchange a substance prohibited by this rule for money, property, or any other benefit or item of value.

- i. **Possess with Intent to Distribute/Sell:** Intent to distribute or sell may be determined from relevant evidence such as the amount of the prohibited substance found; the manner in which it was packaged; the presence of packaging materials such as scales, baggies or other containers; and the statements or actions of students.
- j. **Distribute:** To transmit a prohibited substance to one or more other students, with or without compensation. For purposes of this definition, a student has not "distributed" a prohibited substance (but may be guilty of "possession" or "use") if the student's sole involvement is to share or pass a prohibited substance with other students in the course of using it, so long as the student was not the one who brought the prohibited substance onto school property or otherwise made it available to other students.

When a first infraction of this rule involves solely possession, use, conspiracy to possess or use, and/or being under the influence of a substance prohibited by this rule, and a long-term suspension recommendation for violation of this rule is not supported by any other rule violations that independently support long-term suspension, an alternative to long-term suspension shall be offered.

The alternative shall consist of a short-term suspension of five (5) days on condition that the student participates in and completes an approved Alternative Counseling and Education (ACE) program. The program shall be designed by the superintendent and agreed to in writing by the parent, guardian, student, and school principal. Parents, guardians, and students shall be provided information by school authorities concerning approved ACE programs. Declining this opportunity or failing to meet any requirements of the ACE program reactivates the underlying long-term suspension or alternative education assignment.

III-2 Gang and Gang Related Activity: The Board believes that gangs and gang-related activities pose a serious safety threat to students and staff members of the Wake County Public School System and can significantly disrupt the educational environment. Even actions that are not innately dangerous, such as displaying hand signs, wearing items of particular colors, and speaking with special jargon can substantially increase the risks of criminal activity and physical injury when those signs and signals are used to support, signal, promote, or encourage gang activity or affiliation. Students who feel pressured to participate in or condone gang activities are urged to seek help from teachers, administrators, parents, and law enforcement officers.

- a. No student shall participate in any gang-related activities. For purposes of this rule:
 - A gang is any ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of criminal acts, and having a common name or common identifying sign, colors or symbols.
 - Gang-related activities are any activities engaged in by a student on behalf of an identified gang; to perpetuate the existence of an identified gang; to promote the common purpose and design of an identified gang; or to represent gang affiliation, loyalty, or solidarity.
- b. Conduct prohibited by this rule includes:
 - Wearing, possessing, using, distributing, displaying, or selling any

- clothing, jewelry, emblems, badges, symbols, signs, visible tattoos and body markings, or other items, with the intent to convey or promote membership or affiliation in any gang;
 - Communicating either verbally or non-verbally (gestures, handshakes, slogans, drawings, etc.), with the intent to convey or promote membership or affiliation in any gang;
 - Tagging, or otherwise defacing school or personal property with symbols or slogans intended to convey or promote membership or affiliation in any gang;
 - Requiring payment of protection, money or insurance, or otherwise intimidating or threatening any person in connection with gang-related activity;
 - Inciting other students to intimidate or to act with physical violence upon any other person in connection with gang-related activity;
 - Soliciting others for gang membership;
 - Committing or conspiring to commit illegal act in connection with gang-related activity.
- c. When a first infraction involves only the wearing of gang-related attire, the student shall receive a warning and be allowed to immediately change or remove the attire as an alternative to disciplinary action.
- d. The Superintendent or Superintendent's designee shall regularly consult with law enforcement officials to identify examples of gang-related items, symbols and behaviors and shall provide each principal with this information. Parents and students shall be notified that such information is maintained in the principal's office, that it is subject to change, and that the principal's office may be consulted for updates. In providing this information for parents and students, the school system acknowledges that not all potential gang indicators connote actual membership in a gang.

III-3 Weapons/Dangerous Instruments/Substances: No student shall possess, handle, or transmit any weapon, facsimile of a weapon, dangerous instrument/substance or other object that can reasonably be considered or used as a weapon or dangerous instrument/substance. This does not apply to any student who finds a weapon or dangerous instrument/substance on school property or receives it from another person on school property and who immediately reports the weapon or dangerous instrument/substance to school or law enforcement authorities.

The following definitions apply to this rule:

- a. **Weapon:** Any firearm, BB gun, stun gun, air rifle, air pistol, ammunition, power loads, fireworks, knife, slingshot, leaded cane, blackjack, metallic knuckles, razors, razor blades except cartridge razors used solely for personal shaving, box cutter, mace, pepper spray, and other personal defense sprays, and any sharp- pointed or edged instrument except instructional supplies, unaltered nail files and clips and tools used solely for preparation of food, instruction, and maintenance.
- b. **Dangerous Instruments/Substances:** Any object or substance that is possessed, handled, transmitted, or used for the purpose of causing or attempting to cause physical injury.
- c. **Facsimile of a Weapon:** Any copy of a weapon that could reasonably be perceived to be a real weapon.

Note: Refer to Level IV: Rule IV-1 for violations involving Firearms/Destructive Devices.

III-4 Assault on a Student: No student shall cause or attempt to cause serious physical injury to another student. For the purposes of this policy, serious physical injury shall refer to any significant or aggravated bodily injury, including but not limited to broken bone(s), loss or chipping of teeth, loss or impairment of vision, loss of consciousness, internal injuries, scarring or other disfigurement, significant bleeding, lacerations resulting in sutures, significant bruising, severe or prolonged pain, any injury requiring hospitalization for any period of time, and/or any injury resulting in medical treatment beyond simple first aid procedures.

III-5 Assault on School Personnel or Other Adult: No student shall cause or attempt to cause physical injury to any school employee or other adult.

Note: If a teacher is assaulted or injured by a student and as a result the student is reassigned to alternative education services, long-term suspended, or expelled, the student shall not be returned to that teacher's classroom unless the teacher consents.

III-6 Assault Involving Weapon/Dangerous Instrument/Substances: No student shall assault another using a weapon, dangerous instrument, or dangerous substances.

Note: Refer to Level IV: Rule IV-1 for violations involving Firearms/Destructive Devices.

III-7 Bomb Threats: No student shall make a bomb threat or hoax by making a false report that a device designed to cause damage or destruction by explosion, blasting, or burning is located on the school premises or at the site of school activities, or by placing or concealing an object or artifact on school property or the site of school activities so as to cause any person to reasonably believe the object or artifact to be a bomb or other destructive device.

III-8 Threats of Mass Violence: No student shall, by means of communication to any person or group, threaten to commit an act of mass violence on educational property or at a curricular or extracurricular activity sponsored by a school. For purposes of this rule, "mass violence" is physical injury that a reasonable person would conclude could lead to permanent injury (including mental or emotional health) or death to two or more people.

LEVEL IV

IV-1 Firearm/ Destructive Device K-12: As required by state law, any student in grades K-12 shall be recommended for suspension for 365 calendar days for bringing a "firearm" or "destructive device" onto school property or to a school-sponsored event off school property, or for possessing a "firearm" or "destructive device" on school property or at a school-sponsored event off school property. School property includes any property owned, used, or leased by the Board, including school buses, other vehicles, and school bus stops. Principals are required to refer to the law enforcement system any student who brings a firearm or weapon to school.

The following definitions apply to this rule:

- a. **Firearm:** A weapon, including a starter gun, which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; or any firearm muffler or firearm silencer. The term does not include an inoperable antique firearm, BB gun, stun gun, air rifle, or air pistol.
- b. **Destructive Device:** An explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, mis-

sile having an explosive or incendiary charge of more than one-quarter ounce, mine, or device similar to any of the devices listed in this definition.

Violation of this rule shall result in suspension from school for 365 days unless modified by the Superintendent or Board on a case-by-case basis.

The 365-day suspension does not apply to any student who finds the firearm on school property or receives it from another person on school property and who delivers the weapon, immediately, to school or law enforcement authorities.

LEVEL V

Level V is the most serious level in this Code. While there are no separate Level V rules, the violation of one or more Level II, III, or IV rules in this Code becomes subject to Level V sanctions – meaning that a student may be permanently expelled from the Wake County Public School System – if all of the following criteria are met: (1) the student is fourteen (14) years old or older; (2) both the principal and the superintendent/designee recommend expulsion; (3) the superintendent and Board determine, consistent with the Board’s “Due Process” policy, that there is a significant or important reason not to offer the student alternative educational services; and (4) the Board determines, by clear and convincing evidence, that the student’s continued presence in school constitutes a clear threat to the safety of other students or school staff.

Additionally, any student who is registered as a sex offender under Article 27A of Chapter 14 of the North Carolina General Statutes may be expelled in accordance with these procedures. If such a student is offered alternative education services on school property, the student must be under the supervision of school personnel at all times. This is a consequence of last resort. Principals are urged to consult with their area superintendents before recommending a student for permanent expulsion.

ARRIVAL/DISMISSAL

Students are not to be on campus before 6:55am without permission. Once students are on campus they are not allowed to leave campus. Students who ride to school on a WCPSS school bus may not leave campus once they arrive because they are considered on campus by taking WCPSS transportation. Failure to comply may be subject to disciplinary action consequences up to and including out-of-school suspension. Students should not to be on campus after 2:40pm unless under the direct supervision of a faculty member.

See Attendance section for the "Checking out of School" policy.

Bullying and harassment including sexual harassment are prohibited at all times. Harassment means any offensive verbal, nonverbal, or physical conduct that is sufficiently severe, persistent or pervasive to interfere with a student’s ability to participate in or benefit from an educational program or activity. Prohibited conduct may include, but is not limited to; abusive jokes, insults, slurs, name-calling, threats, bullying, intimidation, or cyber-bullying (using facebook, twitter, email, or text messaging to bully). Any student who believes that he or she has been harassed or bullied should report it immediately to a staff member.

ASSEMBLY BEHAVIOR

Certain standards of behavior, courtesy, and audience participation must be fol-

lowed. Any students checking out before or during a school assembly must have a note signed by a parent, and will also have to call the parent at time of check-out in the Attendance office for confirmation. The expectations for Broughton students are as follows:

Students are to stay with their Advisory class and sit in their assigned area. Refrain from talking, disturbing others, and using any electronic device. Show support for other in the assembly. Attend all of the assembly, and keep an open mind about the assembly. Use active listening skills when viewing the assembly. Clap when appropriate, sit facing forward in your assigned row, and enter and exit the assembly in an orderly manner. Please leave all book bags in your classroom.

DRESS CODE POLICY: 6410

According to WCPSS board policy, students are required to adhere to a dress code that is conducive to a learning environment. The following are considered violations of dress code at Broughton:

- Wearing hats/head coverings on campus
- Sagging pants/exposed undergarments
- Excessively short or tight garments
- Clothing with offensive/inappropriate/lewd/vulgar messages or clothing that advertises any product or service not permitted by law to minors.
- Shirts that are too low in the front/back
- Strapless shirts or straps that are too narrow (must be at least 2" wide over shoulder)
- See-through clothing; attire that exposes cleavage
- Any adornment such as chains or spikes that reasonably could be perceived as or used as a weapon.
- Bare midriff shirts (areas around stomach and lower torso should be covered)
- Skirts/shorts/dress too short (should at last past the halfway point between the top of the leg and theknee)
- Any attire that is prohibited by Policy 6424, Gang and Gang Related Activities

Students who are in violation will be required to change clothes and/or go home and parents will be notified. Students who consistently violate the dress code may be subject to additional disciplinary measures.

Trespassing on Adjoining Property

People who live and work in the houses and businesses surrounding the school campus should not have to tolerate trespassers who loiter on or vandalize their property, bother their pets, or are rude to them in any way. The school will cooperate fully with our neighbors in every way possible to help identify students participating in these practices. Wake County and Broughton High School rules apply in areas surrounding the school, for example, but not limited to; The Strip, The Pit, Ligon Parking Lot, Cameron Village, Fletcher Park, restaurants, businesses, and streets in the surrounding areas. Students who visit other WCPSS schools are considered trespassers unless they register as a visitor in the Main Office.

HARASSMENT POLICY: 6410

Bullying and harassment including sexual harassment are prohibited at all times. Harassment means any offensive verbal, nonverbal, or physical conduct that is sufficiently severe, persistent or pervasive to interfere with a student's ability to

participate in or benefit from an educational program or activity. Prohibited conduct may include, but is not limited to; abusive jokes, insults, slurs, name-calling, threats, bullying, intimidation, or cyber-bullying (using facebook, twitter, email, or text messaging to bully). Any student who believes that he or she has been harassed or bullied should report it immediately to a staff member.

WIRELESS COMMUNICATION DEVICES

Students are permitted to use cell phones and ear buds prior to the 7:25am bell, during lunch in their designated lunch areas, and after the 2:18pm bell. These items should be in the off position during the school day. More importantly, students are strongly encouraged to leave these items at home. Lost or stolen cell phones may be reported to our school resource officer.

If a student needs to make a phone call during the school day, he/she should report to the main office to use the phone. The school system is not responsible for lost, stolen or confiscated items that should not be on campus, i.e. cell phones, iPods, MP3 players, etc. Any device possessed or used in violation of this policy may be confiscated, a parent may be notified and the device may only be returned to the student's parent. Violations of this policy may result in consequences up to and including out of school suspension.

POSITIVE BEHAVIOR INTERVENTION SUPPORT

Positive Behavior Intervention Support (PBIS) is a program designed around five key principles: (1) Establishing environments that support long-term success of effective practices, (2) Clearly defining behavioral expectations for the school community, (3) Consistently reinforcing these behavioral expectations, (4) Teaching appropriate behaviors to students, and (5) Public acknowledgement of the positive behaviors of students. Broughton's themes centers on:

CAPS (Character, Achievement, Pride, and Self-Control).

PART III: SCHOOL POLICIES

ATTENDANCE:

Attendance is vital to a student's success. There is a direct correlation between academic success and good attendance. In a block schedule, if a student misses one course for 10 days, the student has missed close to a month of instruction on a traditional schedule.

The Broughton High School faculty and staff believe that there is a direct relationship between good attendance and high achievement. Students with good attendance achieve higher grades, enjoy school, realize success, gain the necessary credits for graduation, and learn positive habits that carry over to their personal and occupational achievement.

Attendance During Remote Learning: Attendance communicated in PowerSchool is the school's mechanism for communicating to the student and her/his/their family that the student was present or absent for required, daily live instruction. Students are expected to be on time and present in every live class period for the full 55 minutes of remote learning. Teachers will take attendance in PowerSchool everyday for every class period. Teachers will mark student 1R – Present Offsite or 2A – Unexcused Absence. Student who arrive after class begins will be marked tardy for up to the first twenty (20) minutes of class. Students arriving after twenty (20) minutes will be marked unexcused absent. Students who have an excused absence should follow the attendance procedures outlined below by submitting paperwork to Ms. Chris Manning at bhs-attendance@wcpss.net

Absence Definitions: Students may receive an excused absence for one of seven reasons: (1) Illness or injury of the student, (2) Isolation ordered by the Department of Health, (3) Death in the family, (4) Medical or dental appointment, (5) Court when a student is under subpoena, (6) Religious observance that is suggested by the religion of the student or the student's parents, and (7) Participation in a valid educational opportunity. They should be documented on the "Request for Excused Absence for Educational Reasons" form that is available on the Broughton website or in the main office. Absences not classified above will be coded as unexcused. Other examples of unexcused absences include missing a bus, oversleeping, car trouble, personal errands, trips not approved in advance, and failure to bring in a parent note within two days of returning to school. A student is considered absent if they miss 20 or more minutes of the class period.

Absence Procedures: When returning to school after an absence, a student must bring a note from a parent/guardian to the Attendance Office when school is in session or email the note to Chris Manning in the Attendance Office at bhs-attendance@wcpss.net

- The notes should include the student's full name and student ID number, the dates of the absence(s), the reason for the absence(s), valid telephone number(s) and signature(s). The student should leave the note in the drop off box before school and report directly to class. No note is needed for the classroom. Their absence will be recorded in PowerSchool.
- Students have two (2) school days to bring a note after an absence.
- If a student does not bring a note within two (2) days of returning to school, the absence will be coded as unexcused. Parents may be called to verify absences.

ATTENDANCE & MAKE-UP WORK:

For all absences, students should make up work in a timely manner at the convenience of the teacher. The make-up work may be specific material missed by the student, reinforcement or enrichment. High school students are responsible for securing make up work.

Make-Up Work Sample Schedule: If a student was absent 1 to 3 class days, the student will have one (1) class day for each class day absent to make up the work. For absences exceeding three class days, the student will have two class days for each day absent to make up the work. Make up work not completed within the allotted time will be graded according to policies dealing with unexcused absences.

Special consideration will be given to extenuating circumstances. For example: Absent

Monday, in class on Wednesday, then your make up work is due Friday. Absent Monday and Wednesday, in class on Friday, then your make up work is due the following Thursday. Absent three (3) or more days, contact the guidance office and your teachers to arrange for make-up work. If the absence is approved in advance and/or if the work is assigned in advance, all make up work, including tests assigned for the day of return, is due upon the student's return to school.

Grading Make-Up Work: According to WCPSS policy 6000.5: Make-up work shall be graded at a standard consistent with the original work. Credit equivalent to not less than 70% of the original value of the work shall be awarded for make-up work completed within the school's established procedures. For excused absences, students are eligible for 100% of the original grade. Absences resulting from out-of-school suspensions are considered excused, and the same policy for make-up work applies. Full credit must be given for quarter, semester or grading period examinations in the case of short-term suspensions.

ATTENDANCE & CHECKING OUT OF SCHOOL EARLY

No student can leave school for any reason during the school day without checking out through the Attendance Office (with a Yellow Slip), except for those students with prior administrative approval. **Leaving school without checking out through the Attendance Office will be considered an unexcused absence and/or skipping even if the student returns with a note from a parent the next day or has a parent call the Attendance Office.**

Check-out Procedures: Students are to bring an Absence Note form to check out in the Main Office with: time, date, parent signature, valid telephone number(s), and reason for leaving on the note. If a parent needs to check out a student during the day, the parent must come to the Attendance Office. In the case of a significant emergency, a parent may call the Attendance Office but must speak directly to the office secretary in order to check out their child. This should be followed up with a note to the attendance office the next day. Messages left on the answering machine will not be honored. **For the safety of our entire student body, no "walk-in" check-outs are permitted between 1:45-2:18pm.** Students who check out for a doctor's appointment, etc. (without a parent present at checkout) must bring a doctor's note/document as proof of the appointment/visit to the Attendance Office when returning to school or they will receive an unexcused absence. If students are sick and need to use the Attendance Office telephone, they must have a note from their teacher with the date and time that the student is being sent to use the phone.

ATTENDANCE & THE TARDY POLICY:

Teachers, administrators and parents expect students to be on time to every class. Students who arrive late to school between 7:25am-7:45am should report to the tardy sweep. Students who arrive after 7:45am to school must check in through the Attendance Office, drop off their note and obtain an admit slip to class. If students are late because of riding a WCPSS school bus, they may get an excused tardy note from the assistant principal responsible for bus transportation.

Tardy Sweep: Students who are tardy to a class during the school day will report to the auditorium lobby for the tardy sweep. You will sign in and receive a consequence at the tardy sweep table. Your consequence also serves as your note to class. Remember, parent tardiness, car trouble, and traffic are examples of situations that are not considered excused by school board policy.

Consequences for Tardies:

- 1st Tardy: Warning
- 2nd Tardy: Warning
- 3rd Tardy: Warning
- 4th Tardy: After School Detention
- 5th Tardy: After School Detention
- 6th Tardy: After School Detention
- 7th Tardy: After School Detention
- 8th Tardy: In-School Suspension
- 9th Tardy: In-School Suspension
- 10th Tardy: Out-of-School Suspension

Tardies are cleared and reset to zero (0) after the tenth (10th) tardy AND at the beginning of each quarter.

BUS TRANSPORTATION

The Broughton Area Transportation office is located at the Rock Quarry Road Complex. Broughton will work as a liaison between the student and transportation. Bus routes can be found on the Broughton website or directly from the WCPSS web site at <http://webarchive.wcpss.net/school-directory/bus-routes/348.html>. It is important that all students:

- Ride only their assigned bus.
- Refrain from loud talking, eating, drinking or moving about while the bus is in motion.
- Are courteous to the bus driver and obey all school rules.

Failure to adhere to these rules and others as determined by WCPSS may result in being suspended from riding the bus and or being suspended from school. If there are any questions, concerns or suggestions, call the assistant principal responsible for bus transportation or contact the Broughton Transportation Office www.wcpss.net/broughtonhs_under_Parents/Transportation.

WCPSS provides limited after-school bus service. Students remaining after school hours for activities are encouraged to make their transportation arrangements well in advance. After-school activity bus service will begin approximately mid-September and end at the end of May. The after school activity bus will pick up students in the rear parking near the front of the Holliday Gym at 4:45pm, Mondays through Thursdays.

After school activity bus stops utilized in the past year include; Stough Elementary School, Wilburn Elementary School, Poe Elementary School, 2601 Raleigh Boulevard (The ICE PLEX), Wake County Public Library at Duraleigh Road, Falls River Village, Glasscock Street near the Boys and Girls Club, Olds Elementary School, Martin Middle School, Daniels Middle School, Ligon Middle School, Lake Boone Trail and Wycliff Road, 2720 Lake Wheeler Road near the intersection with Tryon Road, and Walnut Creek Elementary School. These locations are changed based upon need and usage so please check the Broughton High School website for the most current list of approved after school activity bus stop locations. A map of after school activity bus stops is found on the Broughton High School web site at www.wcpss.net/Page/20669. Students remaining after school hours for activities and who live in areas not served by the activity bus or those students who are attending events on a Friday will need to make their own transportation arrangements home. Capital Area Transit (CAT) buses service much of the surrounding area. The City of Raleigh maintains a website, which can provide current information regarding routes.

BUYING, SELLING OR SOLICITING

No items are to be bought, sold, or distributed by a student without the written consent and approval of the student's administrator or Principal.

CAFETERIA/EATING AREAS

Students may bring lunch from home or take advantage of Broughton's cafeteria selection. In order to purchase meals in the cafeteria, students must use an identifying lunch number. Students will use their WCPSS student identification number. Applications are available from WCPSS or the cafeteria staff for students who qualify for free or reduced meals. Eating areas are the cafeteria, the picnic area and the courtyard. Students are expected to clear their tables and dispose

of trash in the proper containers. **The courtyard, picnic area and sections of the cafeteria may be closed if students do not keep these areas free of excess trash.** Throwing food is unacceptable and will result in disciplinary action. See "Off Campus Lunch" regarding procedures for this privilege.

CHANGE OF ADDRESS

Students/Parents should inform either the assigned counselor, the Data Manager, or the Support Staff in Student Services if their address, telephone number, or emergency contact phone number changes. Students must provide proof of new address (current Duke Energy, City of Raleigh, or PSNC bill) in order to change an address. If a report card that has been mailed at the end of the school year is returned due to insufficient delivery address, the student's schedule for the following school year will be deleted from PowerSchool.

COMMUNITY SERVICE GUIDELINES FOR THE 2020-2021 SCHOOL YEAR

Due to the evolving Covid 19 pandemic, the 25 hour community service requirement for the 2020-2021 school year is removed for all students. Students will not be required to complete or submit any community service hours during the 2020-2021 school year. These changes are in addition to the prior removal of the 2019-2020 service requirement due to the recent school closure.

For all students, the number of hours required for graduation will be lowered accordingly, and students will not be required to complete or make up the hours at any time. Below, the number of service hours are listed for each current class of students along with changes for 2019-2020 and 2020-2021.

Current Service Requirements by Class:

Rising Freshman Class of 2024:

- 2020-2021 - no service required

Rising Sophomore Class of 2023:

- 2019-2020 – no service required
- 2020-2021 - no service required

Rising Juniors Class of 2022:

- 2018-2019 – 25 hours
- 2019-2020 – no service required
- 2020-2021 - no service required

Rising Seniors Class of 2021:

- 2017-2018 – 25 hours
- 2018-2019 – 25 hours
- 2019-2020 – no service required
- 2020-2021 - no service required

* Senior graduation status will not be impacted by service hours. All seniors will be eligible for graduation regardless of the total number of hours submitted in any year.

* Seniors in the class of 2021 can earn a silver cord if they have achieved 25 hours above their service requirement. For current seniors, 75 total hours are required for a silver cord.

DELIVERIES

Deliveries of any kind (lunch, food, birthday gifts, flowers, balloons, assignments, projects, clothing, sports equipment, etc.) will not be delivered to students during the school day. Items may be left for a student in the designated area in the main office. The school system is not responsible for lost or stolen items. Students will not be called to the office to pick up items. They may pick up items after school.

ELEVATOR

In order to use the elevator, a student must bring a note from a doctor stating the reason and length of time service is needed to the main office, where an elevator pass will be issued. The officer will issue an elevator pass. Students riding the elevator without a pass are subject to disciplinary action.

FINAL EXAM EXEMPTIONS FOR SENIORS

Due to COVID-19, there are anticipated changes to the district's policy for senior exam exemptions. This information will be shared as soon as it's released.

FINANCIAL OBLIGATIONS

Students are required to take care of all financial obligations to the school (including payment for lost books, library fines, etc.) each year prior to participating in the graduation exercises. Junior and Senior privileges can be withheld if fees are not reconciled.

FIRE DRILLS

Fire drills are required once a month by state law and are an important safety precaution. It is essential that when the first signal is given, everyone obeys orders promptly and clears the building as quickly as possible by the prescribed route. It is important that every emergency alarm be taken seriously regardless of poor weather or poor timing. Exit procedures are posted in each classroom. Please keep all driveways and parking lot exits clear for emergency vehicles. Inappropriate behavior during this time is subject to disciplinary action.

HALL PASSES

Students are not permitted in the halls during class periods unless they are with a teacher or have a written hall pass from an authorized staff member. Students without a pass are subject to disciplinary action. Students should limit their travel in the hallways during class time and must remain in the classroom during the first ten minutes and the last 10 minutes of class.

HOMEWORK POLICY

Students are expected to complete all homework assigned by the teacher. When assignments are missed due to an absence, the student has the responsibility to see the teacher to get the assignment and complete all missed work. See "make-up work" for more info. Homework is included in determining subject grades. Each teacher at Broughton is willing to assist a student who is having difficulty in his/her class. Students are encouraged to seek help early in the school year.

INCLEMENT WEATHER INSTRUCTIONS

In case of snow or other dangerous weather or emergencies, a decision may be made to close or delay school. These decisions are made after the National Weather Service and local weather bureaus have been consulted by WCPSS. As soon as a decision is made, local radio and television stations are notified and a notice is posted on the school system's web page at www.wcpss.net. Additional information may be available by calling (919) 856-7810. Make up days will be listed on the school system calendar.

INTERIMS, REPORT CARDS & EXAMS

Teachers are required to send an interim report home with the student to the parents in the middle of each 9-week grading period. A report card is issued at the end of each 9-week grading period. See the WCPSS calendar or the inside cover for specific dates. Mandatory exams are held in every course at the end of the semester or year. **The State of North Carolina currently requires End-of-Course North Carolina Final Exams, and CTE Post-Assessments in some courses.** In grades 9-12, state policy requires at least 20% of a student's grade in any course that has an EOC (End of Course) test to be based on the score of the EOC test. NC Final Exams, CTE Post Assessments, and teacher-made final exams count as 20% of a student's final grade.

INTERNET ACCESS

According to Wake County School Board Policy 6446.1, individual users of the Broughton Local Area Network and the Internet are expected to abide by the generally accepted rules of network etiquette. All students must have a Consent for Technology and Digital Resource Use on file. Please see the WCPSS Student/Parent Handbook for more specific information. Disciplinary action will result from any violation of this policy and students may lose their login privileges.

LOCKERS

Lockers are a privilege and are available to students for book and backpack storage. Students need to be responsible and allow enough time to go to their lockers and still get to class on time. The Advisory class teacher assigns lockers. Broughton is not responsible for items lost, stolen, or misplaced. All lockers (including gym lockers) are school property and may be searched by school personnel at any time for any educational, student welfare, or school safety reason. Students must also provide a lock when using their locker (including gym locker). All assigned lockers must be claimed, put to use, and have a lock put in place by September 20, 2019 for lockers. Following September 20, 2019, all unclaimed/unutilized/unsecured lockers will be sealed by zip-ties to prevent litter accumulation within them during the school year. See an administrator if you have questions regarding lockers.

OFF CAMPUS LUNCH

Only eligible Juniors and Seniors with an official lunch pass may leave for lunch. To be eligible, juniors and seniors must be current in meeting community service requirements (having completed 25 hours of service for each year enrolled at BHS by first of May from the year prior) as well as have all financial obligations met (must not owe school any books, fines, fees, uniforms, etc) in order to be eligible for off campus lunch passes. Parents must sign a Request for Off-Campus Lunch Pass Form (available in the main office or on the Broughton website). Juniors and seniors must submit the signed form and cash or check (made payable to Broughton High School) for \$20.00 to Suzanne Quirk in Student Services or pay online on the Broughton website to receive the approved lunch pass. Juniors and seniors must display their pass to leave campus. *If you do not have your lunch pass on your person, you may not leave.* **Students who leave campus during lunch without proper authorization will be subject to disciplinary action.**

PARKING

All campus parking is by permit only. Eligibility for a permit is contingent upon

the following: senior or junior status in good academic standing, 25 verified hours of community service for each year completed at Broughton High School, and all financial obligations met. Parking spots are contingent upon space availability. The cost of a parking permit for the school year is set by the Wake County Public School System (WCPSS) and is estimated to be \$200.00 for the coming school year. Cars found on campus (any lot) without proper identification may be towed at the owner's expense. A parking lot security officer will be on patrol daily. Before school, during school, and after school, Wake County School Board rules and Broughton High School rules apply in areas surrounding the campus such as The Strip, The Pit, the Ligon Parking Lot, and surrounding streets. Students are not allowed in the parking areas during the school day without written permission from an administrator. Students' cars may be searched by the administration if there is believed to be a violation of WCPSS board policies involved. If you have questions and/or concerns, please contact the Assistant Principal responsible for parking or call 919-856-7810 ext. 23260.

TELEPHONE CALLS

Telephones in the main office are for emergency student use only. Students must have a note from their teacher or an administrator to use the phone during the school day.

TEXTBOOKS

Students are responsible for the care of all books issued to them. The condition of the book received should be marked on the inside cover by the teacher. Textbooks should be covered to protect them from damage. Students will be charged for lost or damaged books. Seniors are not eligible for graduation until they have paid their fees and fines including textbook fines. Contact Stephanie Mosley in the Main Office for additional information concerning payment of fees and fines.

VISITORS

All visitors must register on the computer in the main office and secure a visitor's badge with photo ID when visiting. Visitors are to park in designated visitor parking spaces. The visiting parking spaces are clearly marked and beside the tennis courts in the front parking lot. Visitors are not permitted on campus for the purpose of transacting anything other than official school business. Students may not invite friends/relatives to attend school with them without **prior approval at least 24 hours in advance** from an administrator or the Dean of students. BHS reserves the right to deny permission to be on campus at any time for any reason.

WITHDRAWING FROM SCHOOL

When a student is withdrawing from school, a parent or guardian must send written permission or come to the Student Services to sign permission to withdraw. All fees and fines must be paid and books returned before a student can withdraw. Students should inform the Student Services Office two days in advance to ensure that grades can accompany the student to his or her new school.

PART IV: STUDENT RESOURCES

BROUGHTON CRIME STOPPERS

Broughton Crime Stoppers is a program designed to keep Broughton High School safe. Students may call (919) 856-7810, ext. 23300, and leave anonymous information. "If the tip goes our way. . . we will pay." This anonymous tip line can be used if a student does not wish to speak to a teacher, administrator, or counselor.

IEP/504 PLANS

Students who have one of these plans need to ensure that their teachers are aware. If the student is having difficulty with modifications being met, please contact your teacher, counselor or administrator for assistance. Contact your student's counselor about 504 plans and Ann Bozek, Special Programs Department Chairperson, about IEP's.

INTERVENTION COORDINATOR

Ensures student needs are being met academically and behaviorally by analyzing multiple sources of data when problem solving to ensure students are receiving high quality instruction and the correct intervention at the appropriate time. Establishes an Intervention Team that meets biweekly to ensure the quality of core instruction and interventions being provided. Facilitates the growth and development of teachers through the engagement of PLTs. Engages in and facilitates reflective practice with school leadership. Maintains a caseload of students to monitor their academic progress as it relates to intervention services provided. Works with the Campbell Law School Mediation Program when mediation is needed. Helps teachers with classroom management, motivation, and behavior. Uses the WhyTry program with small groups or small classes to ensure at-risk students are being challenged and motivated. Leads an Attendance team to help students who are struggling to come to school.

LOST & FOUND

The school cannot be responsible for loss or theft of students' belongings, including all electronic devices. Items turned in to the office that are plainly marked will be returned to the owner. Unmarked items will be placed in Lost and Found (located in the main office). Please check with the staff in the main office if you have lost something. Unclaimed items are donated to worthy charities at the end of every month.

MEDIA CENTER

The Media Center is open daily from 6:55am to 3:15pm (Monday-Thursday) and closes Fridays at 2:30pm. It is available for quiet study, computer use, recreational reading, and book checkout before and after school and during the school day. Students may come to the Media Center with a class, as an individual or in a small group. Passes are required during the school day and during lunch. Periodicals, books and online access are available to students in addition to two labs and wings for use by classes. Computers and printers may be used for academic related activities only. All school wide policies including cell phone use are in force while in the Media Center.

STUDENT ASSISTANCE PROGRAM (SAP)

The SAP Coordinator provides counseling, support, and referral services to students who are at-risk because of academic, attendance, behavioral or personal/social issues. This includes additional support to students and their families often in conjunction with their Academic Counselor. Contact the SAP Coordinator or your student's Academic Counselor in Student Support Services for more information.

TECHNOLOGY/E-MAIL ASSIGNMENTS

All students registered in the Wake County Public School System will be given access to the Internet with a student login account and be given an individual district issued email account and a Google account. All students must have a Consent for Technology and Digital Resource Use form on file for internet access. E-mail accounts will be issued to new students at the beginning of the school year.

THE WADE EDWARDS LEARNING LAB (WELL)

The Wade Edwards Learning Lab (WELL) is conveniently located across from the BHS campus at 714 St. Mary's Street. The WELL offers BHS students a supervised, after school study hall that is staffed by WELL personnel and by volunteer tutors. The WELL is equipped with fully networked computers that students may use for completing homework assignments, papers, and projects. The WELL also has rooms for individual or group study. To use The WELL's facilities, students must complete a short membership application form. Membership is free, but tutoring spots are limited and based on availability. First time students should see the executive director, Betsey McFarland. The WELL is open 3-10p Sunday through Thursday and 3:00p-7:00p on Friday. For more information, contact the WELL at (919) 856-9355 or online at www.wade.org.

PART V: STUDENT LIFE

BROUGHTON CAPS CLUB ALL-SPORTS PASSES

We invite you to support our student athletes by joining the Caps Club for the 2020-2021 academic year. Caps Club members receive All-Sports Passes to regular home Broughton Capitals games. There are different levels of membership to choose from. **Membership fees start at \$40 for a student pass and \$60 for a single adult pass.** Sponsorship opportunities also exist for local businesses.

Please see the Broughton website at www.broughtonathletics.com to join online or for more information. We highly encourage you to join online, but you can also print out an application and mail it to our membership chair, Scott Phillips (scotphil@cisco.com); 3306 Sussex Road, Raleigh, NC 27607. Make checks payable to **Broughton Caps Club**. All levels include one or more All-Sports Passes, which are bargains compared to paying for each game individually.

Thanks for supporting Broughton Athletics!

EXTRACURRICULAR ACTIVITIES & OPPORTUNITIES

Many clubs, activities, and opportunities are available for students at BHS. Get involved and be a part of a club, organization, or sport that interests you. It is a great way to meet new people and learn new things. Studies have shown that students who are involved in extracurricular activities generally get better grades

and enjoy their high school experience more than those who are not involved. **Many clubs and activities offer opportunities to meet community service requirements.** Contact the sponsor/advisor in the area that interests you; read the school newspaper; notice the signs posted around the school campus; listen to the announcements or visit the BHS website for information about meetings and opportunities available to you.

ATHLETICS

BHS is a member of the NC High School Athletic Association (NCHSAA). Membership in team sports is highly competitive and requires ability and skill. Please check the athletics website at www.broughtonathletics.com for sport specific information. Students may also be involved in team sports as athletic managers, trainers, scorekeepers, and statisticians.

Eligibility

- Must maintain 85% attendance and must pass six (6) subjects during the prior semester.
- Cumulative GPA for the prior semester must be a 2.0 or a 1.5 overall GPA for all course work during grades 9-12.
- Must comply with all rules and regulations of the NCHSAA, the Wake County Public School System and the State Board of Education.
- To participate in interscholastic activities, performances or practices, students must be present in school all day, or have an excused absence as determined by the school attendance office.

Please visit www.broughtonathletics.com for information about athletics, specific teams as well as a comprehensive list of eligibility rules.

COACHES AND ATHLETIC STAFF

Athletic Director: Dorrian Stephens (919) 856-7810, ext 23289

Athletic Director: Sallie Jo Smith

Athletic Trainer: Kelly Robertson

Assistant Athletic Trainer: Brad Farrell

Title	Name	Email
Athletic Director	Dorrian Stephens	dkstephens@wcpss.net
Athletic Trainer	Kelly Robertson	krobertson@wcpss.net
Football	Chris Dawson	coachdawsoncapsfootball@gmail.com
Men's Soccer	Michael Cantrell	mcantrell.sg@gmail.com
Women's Soccer	Tony Dubois	tonydubois@bellsouth.net
Women's Volleyball	Drew Hermanson	dahermanson@wcpss.net
Women's Tennis	Mary Virginia Liles	broughtonwtennis@gmail.com
Women's Golf	Steve Smith	ssmithins@gmail.com
Cross Country	Dave Christian	dchristian@wcpss.net
Cheerleading	Marge Elvers	melvers@wcpss.net
Men's Basketball	Clarence Coleman	cwcoleman03@gmail.com
Women's Basketball	Tommy Moore	ptmooreiii@gmail.com
Indoor Track	Dave Christian	dchristian@wcpss.net
Wrestling	Charles Blumell	cblumell@gmail.com
Swimming	Gaby Shelow	gshelow@wcpss.net
Men's Tennis	Barry Mann	mann@manningfulton.com
Golf (Men's)	Chris Jones	cjones2@wcpss.net
Baseball	Jere Morton	jmorton@wcpss.net
Women's Track	Ryan Solomon	wsolomon@wcpss.net
Men's Track	Dave Christian	dchristian@wcpss.net
Softball	Greg Messer	palladiumhomesnc@gmail.com
Men's Lacrosse	Michael Raskevitz	Mikerasky7@gmail.com
Women's Lacrosse	Jennifer Yoder	jdun22@gmail.com

Practice/Tryouts: NCHSAA determines the practice/tryout dates for each sport's session. Students should contact the varsity coach for information regarding off-season conditioning. For athletic staff and schedule changes, refer to www.broughtonathletics.com.

STUDENT CLUBS AND ORGANIZATIONS

Broughton offers a variety of curriculum and non-curriculum based clubs, organizations, and activities for students. Check the Student Government page of the BHS website for an up-to-date listing of activities and current advisors to get involved at Broughton or contact Juliana Pattisall-Williams at jpattisall-williams@wcpss.net.

Please check the Club Page on the BHS website regularly as we update and add new clubs and organizations. Our Club Fair will be held on mid-September (date TBD) during both lunches so that students get a sampling of what is available to them. Students will be able to get information about the clubs as well as sign up for clubs that interest them. Contact Juliana Pattisall-Williams at jpattisall-williams@wcpss.net with any questions.

Caps Camp: April 16-18, 2020

(Faculty Advisor: Dave Corsetti/Anna Christian Allen/Spencer Griffith) CAPS Camp is a weekend-long retreat devoted to developing teamwork skills and breaking down boundaries. It will take place on Sept. 27-29, 2019. This event is open to all students and takes place at Camp Kanata in Wake Forest. Applications and field trip forms will be made available on the BHS website and will be collected a week or two in advance of the weekend. Space is limited to 176 students and participants are often selected through a lottery process.

Advisory Class Buddies

(Faculty Advisor: Nicole Hackett) Selected students are assigned to a 9th grade Advisory class to serve as mentors to a Freshman class. The goal is to assign two upperclassmen, one senior and one junior. Students may be asked to give a new student a tour or have a potential student shadow their schedule. CAPS Buddies also assist the CAPS teacher with high school orientation activities and CAPS activities throughout the school year. Students selected to serve will receive 20 hours of community service for the year, and must be available to attend Freshmen Early Start Day. Students may apply in May and should have a cumulative weighted GPA of 3.0 or higher, good class attendance, including Advisory class, and no ongoing discipline issues that result in OSS due to major WCPSS policy violations.

Drivers' Education

(Coordinator: Ron Wheeler) Drivers Education is offered one time only to all BHS students. Students must be 14.5 years of age to take the required 30-hour classroom portion offered through Jordan Driving School. Class is offered during after-school hours, Saturdays, holiday breaks, and summer months. A list of available classes is available on the school's website along with forms to register for the classes. Access www.jordandriving.com for more detailed information about the program, fees, registration forms and payment options. For questions, contact Ron Wheeler at rwheeler@wcpss.net with the subject: Drivers Ed. Information about signing up for the driving portion will be provided at the parent meeting on the last day of class. Jordan Driving School: (919) 772-4877.

Girls' State and Boys' State

Sometime in February, there will be announcements for juniors to apply for these one-week summer residential programs, which

are usually held in early June. Both the Boys' State and Girls' State programs are held at Catawba College in Salisbury, NC. Girls are required to be in the top third of their class, be U.S. citizens, and to have lived in NC for at least one year. Initially, six girls will be chosen; however, sometimes more places become available in late April. BHS may send from 8-12 young men to Boys' State. All who are chosen are expected to have high standards of character, scholarship and service. Requirements include a "B" average, an interest in government and politics, and a desire to represent BHS. Cost is approximately \$300.00. During the week, mock governments are set up and students organize campaigns, run for office, and learn about parliamentary procedure and Robert's Rules of Order. This is a great opportunity to develop leadership skills and to meet other student leaders from all parts of NC. Please see your Guidance Counselor in Student Services if you are interested in this program.

Governor's School

(Faculty Advisor: Chris Newton) Governor's School is an exciting summer residential experience for academically gifted students and is partially paid for by the State of North Carolina. The program lasts for five weeks and is held at Meredith College and Salem College. Areas of study include English, mathematics, natural science, social science, French, Spanish, dance, choral music, instrumental music, visual art and drama. The academic programs are limited to current juniors; the performing arts programs may include sophomores as well. The rigorous screening process begins in September. Teachers nominate students and students may nominate themselves. Students must have high scores in the 92nd percentile on an achievement test, plus a high GPA and class rank. The WCPSS sends its list to the state selection committee and can send only a very limited number academic nominees from Wake County. Being chosen to attend the Governor's School is one of the highest academic opportunities a student may receive.

Hi-Times (Student Newspaper—print and online editions) *(Faculty Advisor: Liz Sheehan)* The Hi-Times is distributed four times a year, beginning in early October. Distribution locations are the main lobby at the entrance to the auditorium and the cafeteria. Students are eligible to apply for the staff as sophomores, juniors and seniors. Applications are available in early February. The application process includes a writing sample and an interview with the faculty adviser. Selection occurs in February so students can register for the newspaper class the next year.

Homecoming: October 16, 2020

(Faculty Advisor: Juliana Pattisall-Williams) Preparation for Homecoming begins well before the fall weekend. Listen to the announcements to find out where your class skit and float are being prepared. The week of Homecoming is "Spirit Week" and full of activities as part of the class competition of Homecoming. The student body will vote on the final "dress up" days (i.e. Jersey Day, Monochromatic Day) for the week during the first two weeks of school. The annual Powder Puff game will be Tuesday, 10/13. Homecoming t-shirts will be on sale during both lunches that week. The annual food drive for Students Against Hunger is also part of the class competition.

The Friday of Homecoming involves a pep rally in Holliday Gym involving the cheerleaders, football players, dance team, marching band, and fall sports

teams. During the pep rally, each class presents a skit based on the Homecoming theme that is judged by select faculty members. The Homecoming King is also announced during the pep rally. After the pep rally, floats made by each class, students representing various clubs, and convertibles with members of the Homecoming Queen's Court parade around Cameron Village. The Homecoming Queen is announced during the halftime show at the football game, as well as the winners of other class competitions held that week.

The Homecoming Court (seniors only) is elected by the student body. Nominations occur mid-September and the election occurs during Advisory Period. **In order to be eligible for Homecoming King's and Queen's Courts, students must be seniors, must have a minimum cumulative GPA of 1.5, must be up-to-date with their community service requirements at the beginning of the year, and must be in good standing with no fines & fees or disciplinary actions. Since the Homecoming Queen and the Queen of Hearts cannot be the same person, girls elected to the Homecoming Court are given the opportunity to decline Homecoming Queen in order to be eligible for Queen of Hearts.**

National Honor Society

(Faculty Advisors: Maria Childrey, Babs Nichols, Juliana Pattisall-Williams, Michael MacGovern)

Juniors and Seniors with an unweighted cumulative GPA of 3.5 or higher are eligible to apply for induction to the National Honor Society. Following guidelines set by the constitution of the National Honor Society organization, an anonymous faculty committee will read and evaluate all applications for admission. Officers are elected. Selection into this organization is based on scholarship, leadership, character, and service.

1. All juniors and seniors who are eligible will receive a letter of invitation mid-September. The letter of intent must be signed and returned in order to pick up an application.
2. Interested, eligible students must complete the entire application, including activity sheets, essays, and required signatures, and return the applications to the advisors by the given deadline. Two application/essay writing workshops will be offered during the application period by the advisors. Please be very specific and clear when completing the application. Activities on and off campus are important; however, the committee is looking for the student to be very involved in activities for BHS/the BHS community at the time of the selection process. From freshman year to present, growth in activities must be seen. School support and involvement are critical. Up-to-date community service hours and discipline infractions do affect eligibility.
3. Application deadlines are hard deadlines. Please inform one of the advisors of any problems or conflicts **before** the deadline.
4. Recommendation sheets are distributed to all faculty members who are asked to evaluate the prospective members' character, leadership, and service.
5. The Faculty Selection Committee is an anonymous committee selected by the administrator, per NHS guidelines. Teachers on this committee should represent various departments and have appropriate experience. The Faculty Selection Committee meets to read all applications and relevant information. They



vote on prospective student members. The Committee decides by majority vote. No quotas. Faculty Advisors to NHS are **NOT** on the selection committee. An overview of the selection process is included with the application.

6. Students are notified of acceptance before the October deadline for college applications. The induction ceremony occurs late October. Induction Fee: Juniors: \$1.00 (membership), Seniors: \$7.00 (\$1.00 membership and \$6.00 cord)

NBHS Alumni Association

The Broughton Alumni Association was established in 1984. Serving as the voice of all alumni, the Association funds and awards two scholarships to Broughton seniors each year. The Alumni Scholarship is given to an applicant who exhibits exemplary service to Broughton and the community, shows strong character and excels in the classroom. With similar requirements as the Alumni award, the Mial Williamson Scholarship adds the love of sports as a qualifying factor. Membership dues in the Association are \$25 per year. The Association publishes two newsletters each year. To access past newsletters or to pay dues online, visit our website at www.broughtonalumni.com. You can also find us on Facebook at Broughton Alumni Association.

Pre-College MSEN Program

(Faculty Advisor: Ava Closs) Pre-College is designed to create interest in minority and underrepresented students in the areas of mathematics, science and engineering. It also includes a **PIE (Parents Involved in Excellence Support Club)** and a student **ACE (Academic Chapter of Excellence Club)**. This program includes a Saturday Academy component held at NCSU. Academies are held in six-week intervals with two different sessions, which include tutorial sessions in Math, Science, Communications, ACT/SAT Prep, Cultural Awareness, and College Admissions information. Students with a 2.5 GPA or better are invited to participate. Colleges in our region serving as umbrellas for this program are NCSU and UNC-Chapel Hill.

Principal's Advisory Council

(Faculty Advisor: Elena Ashburn) The Principal's Advisory Council is composed of students in grades 9-12 who are interested in sharing their views about issues and concerns and making suggestions to improve our school. Students who are interested should submit an application to the principal in September. The council meets several times throughout the school year.

WCAP

(Faculty Advisor: Brian Martin) WCAP Broughtons' live daily news channel and multifaceted communications network. The organization encompasses live close-circuit daily broadcasts, streaming broadcasts and an ios news app available for free download in the Apple store. The BHS Video Production program is a 4 year, multi-tiered, film studies program beginning at the introductory level, with no experience or background required.

Introduction to Program and Broadcasting is a discovery experience introducing prospective students to the world of broadcasting at large, tracing its origins, impetus and implications as well as providing a theoretical view of filmmaking and film's impact on art, science, culture and even history. Primarily, the course focuses on students experiencing and mastering the basic production values of the video production process.

Video II requires competitive entrance and provides advanced opportunities in the student-run, daily Capital News program, WCAP. More aggressive leadership opportunities are available in Video III as well.

The culminating collegiate-style course offering is IB Film, an intense academic and practical course outlining both the artistic and scientific worlds of film, tracing this medium from its origins. Students develop the critic's eye making application of various frameworks for film evaluation. The course also includes an advanced pragmatic production piece for technical development and creative exercise in filmmaking.

Winged Words (Student Literary Magazine)

(Faculty Advisor: Tanya Merchant) Winged Words is distributed at the end of the school year. Advanced level creative writing students plan, create, and edit Winged Words. All creative material in the magazine is written by Broughton students.

Yearbook (LATIPAC)

(Faculty Advisor: Kelly Buynitzky) Latipac is "capital" spelled backwards and is the title for the Broughton yearbook. In August, in Yearbook I, II, and III classes begin planning their coverage for the new school year. Students apply to be on staff for their sophomore, junior and senior year. Their goal is to capture content and to reflect the vision of our school and the interest of the student body. Students on staff plan, photograph, create, sell, and distribute a 300+ page yearbook. Yearbook staff selection is through application only prior to March registration. Only students in grades 10-12 are eligible for selection.

HIGH SCHOOL DANCES

There are some general guidelines that apply to all Broughton High School dances. All students (and guests depending on the dance) must present valid picture identification for entrance to the dance. Tickets will not be sold at the door. **Students who accumulate more than 5 days of out-of-school suspensions, who are suspended for Physical Aggression/Fighting, violate a Level II offense with aggravating factors regarding the severity of the violation and/or safety concerns, in addition to all Level III, IV, and V offenses shall not be allowed to attend Broughton dances (including but not limited to, Sadie Hawkins Dance, Queen of Hearts, and Prom) and all other school activities during the school year. Students who wish to appeal their removal from dances based on this policy must submit their appeal in writing to the principal by at least two (2) weeks prior to the date of the dance.** Students attending any dance are reminded to dress and behave appropriately in accordance with Wake County policies, including inappropriate dress, inappropriate dancing, inappropriate sexual behavior, noncompliance, and inappropriate language. When a school activity falls within a student's suspension, they are not allowed to attend any Wake County School functions. The list below outlines the three major dances at Broughton.

Sadie Hawkins Dance: Saturday, November 14, 2020. This fall dance is sponsored by the Sophomore Class. The Sophomore Class will announce the theme of the dance right after Homecoming. This dance is more casual than Queen of Hearts and Prom, but WCPSS dress code is required. While the history of Sadie Hawkins Dances suggest that girls ask a date, no date is necessary. We encourage students to come either with dates, with groups of friends, or on their own. However, **only Broughton High School students may attend this function.** All students must present valid picture identification for entrance to the dance.

Tickets are sold only in advance, not at the door. Parents, teachers and administrators chaperone this dance.

Queen of Hearts Dance: Saturday, February 6, 2021. The most formal dance is Queen of Hearts, sponsored by the Senior Class for all Broughton Students. It is held in the Holliday Gym during the month of February. Each grade level elects a "court" to represent its class. Nominations to be on the ballot for the "court" are usually turned in a month in advance of elections. Each class will vote for its "court"; however, the student body will vote for the Queen and Maid of Honor from the Senior Court. Tryouts for the entertainment are held and a senior skit is produced around the selected theme. At the Queen of Hearts Assembly on Friday, Feb 5, and before the Dance on Saturday, Feb 6, the Queen and her "Court" are presented with the senior skit and entertainment. Students are allowed to bring an outside guest (non-Broughton student) and these outside guests must register and be pre-approved with a completed application. All students and guests must present valid picture identification and tickets for the dance in order to enter the dance. There are no tickets sold at the door. Professional photographers are at the dance to take pictures. Parents of seniors, teachers, and administrators serve as chaperones for this dance.

***In order to be eligible for Queen of Hearts Courts, all girls must have a minimum cumulative GPA of 1.5, must be up-to-date with their community service requirements, and must be in good standing with no fines & fees or disciplinary actions. The Homecoming Queen may be on the Senior Court and may be the Maid of Honor, but she is not eligible to be the Queen of Hearts.*

Prom: Saturday, April 24, 2021.

The Prom is a formal dance sponsored by the Junior Class, who selects a theme for decorations weeks in advance. All juniors are welcome and encouraged to help build the prom decorations in the weekends leading up to prom. Prom will be held in Holiday Gym. Only juniors and seniors may purchase tickets. **Juniors and seniors are allowed to bring an outside guest (non-Broughton student) and these outside guests must register and be pre-approved with a completed application. All students and guests must present valid picture identification for entrance to the dance.** Nominations for Prom King and Queen occur the week leading up to prom. Voting occurs at prom and the winners are announced that evening. Parents of juniors, teachers and administrators serve as chaperones for this dance.

***In order to be eligible for Prom King and Queen, students must be seniors, must have a minimum cumulative GPA of 1.5, must be up-to-date with their community service requirements, and must be in good standing with no fines & fees or disciplinary actions.*

STUDENT GOVERNMENT — EXECUTIVE CABINET

The Executive Cabinet governs school-wide events, including Homecoming, Song-A-Grams, Volley Bros, and school-wide service projects and fundraisers. It includes the student body officers and representatives from each class. The four elected offices are Student Body President (senior), Student Body 1st Vice President (senior), Student Body 2nd Vice President (junior), and Student Body Secretary/Treasurer (junior). The cabinet members are selected through an application process. All positions are for a one-year period. Students must re-apply each year, though acceptance one year does not guarantee acceptance the next year.

CLASS COUNCILS

Each class has a class council comprised of members of the class. Class councils govern class-specific events, such as fundraisers, class homecoming activities, service projects, and, for sophomores, juniors and seniors, Sadie Hawkins, the Prom, and Queen of Hearts. After class councils have been selected through an application process, class presidents are elected from the councils. Each class council has its own faculty advisors. All positions are for a one-year period. Students must re-apply each year, though acceptance one year does not guarantee acceptance the next year.

CRITERIA FOR RUNNING FOR STUDENT BODY OFFICES OR APPLYING FOR EXECUTIVE CABINET AND CLASS COUNCILS

In order to run for office or apply for Executive Cabinet or Class Council, all students must have a minimum cumulative GPA of 1.5, must be up-to-date with their community service requirements, and must be in good standing with no fines & fees or disciplinary actions. Students interested in running for or applying to the Student Government Association will attend interest meetings and receive more specific details about the process.

2020-2021 BROUGHTON STUDENT GOVERNMENT ASSOCIATION

EXECUTIVE CABINET

Executive Cabinet Advisor Juliana Pattisall-Williams

SENIOR CLASS COUNCIL

Senior Class Council Advisors Chris Jones, Yohannes Kibret, Caroline Olson, Kelly Williamson

JUNIOR CLASS COUNCIL

Junior Class Council Advisors Anna Christian Allen, Tina Bartlett, Maria Childrey, Cory Jenkins

SOPHOMORE CLASS COUNCIL

Sophomore Class Council Advisors Kate Gaskins, Margaret McCreery, Kali Muller, Caron Register

FRESHMEN CLASS COUNCIL

Freshmen Class Council Advisors TBD

Student Body Elections, Executive Cabinet, and Class Council applications will be available during the first few weeks of school.

Check the Student Government website or see

Ms. Pattisall-Williams (jpattisall-williams@wcpss.net) for more information.



2019

January '19	February '19	March '19
M Tu W Th F Sa Su 1 2 3 4 5 6	M Tu W Th F Sa Su 1 2 3	M Tu W Th F Sa Su 1 2 3
7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
April '19	May '19	June '19
M Tu W Th F Sa Su 1 2 3 4 5 6 7	M Tu W Th F Sa Su 1 2 3 4 5	M Tu W Th F Sa Su 1 2
8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July '19	August '19	September '19
M Tu W Th F Sa Su 1 2 3 4 5 6 7	M Tu W Th F Sa Su 1 2 3 4	M Tu W Th F Sa Su 1
8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
October '19	November '19	December '19
M Tu W Th F Sa Su 1 2 3 4 5 6	M Tu W Th F Sa Su 1 2 3	M Tu W Th F Sa Su 1
7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

2021

January '21	February '21	March '21
M Tu W Th F Sa Su 1 2 3	M Tu W Th F Sa Su 1 2 3 4 5 6 7	M Tu W Th F Sa Su 1 2 3 4 5 6 7
4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
April '21	May '21	June '21
M Tu W Th F Sa Su 1 2 3 4	M Tu W Th F Sa Su 1 2	M Tu W Th F Sa Su 1 2 3 4 5 6
5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July '21	August '21	September '21
M Tu W Th F Sa Su 1 2 3 4	M Tu W Th F Sa Su 1	M Tu W Th F Sa Su 1 2 3 4 5
5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
October '21	November '21	December '21
M Tu W Th F Sa Su 1 2 3	M Tu W Th F Sa Su 1 2 3 4 5 6 7	M Tu W Th F Sa Su 1 2 3 4 5
4 5 6 7 8 9 10	8 9 10 11 12 13 14	6 7 8 9 10 11 12

2020

January '20	February '20	March '20
M Tu W Th F Sa Su 1 2 3 4 5	M Tu W Th F Sa Su 1 2	M Tu W Th F Sa Su 1
6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
April '20	May '20	June '20
M Tu W Th F Sa Su 1 2 3 4 5	M Tu W Th F Sa Su 1 2 3	M Tu W Th F Sa Su 1 2 3 4 5 6 7
8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July '20	August '20	September '20
M Tu W Th F Sa Su 1 2 3 4 5	M Tu W Th F Sa Su 1 2	M Tu W Th F Sa Su 1 2 3 4 5 6
6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
October '20	November '20	December '20
M Tu W Th F Sa Su 1 2 3 4	M Tu W Th F Sa Su 1	M Tu W Th F Sa Su 1 2 3 4 5 6
5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

2022

January '22	February '22	March '22
M Tu W Th F Sa Su 1 2	M Tu W Th F Sa Su 1 2 3 4 5 6	M Tu W Th F Sa Su 1 2 3 4 5 6
3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
April '22	May '22	June '22
M Tu W Th F Sa Su 1 2 3	M Tu W Th F Sa Su 1	M Tu W Th F Sa Su 1 2 3 4 5
4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July '22	August '22	September '22
M Tu W Th F Sa Su 1 2 3	M Tu W Th F Sa Su 1 2 3 4 5 6 7	M Tu W Th F Sa Su 1 2 3 4
8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
October '22	November '22	December '22
M Tu W Th F Sa Su 1 2	M Tu W Th F Sa Su 1 2 3 4 5 6	M Tu W Th F Sa Su 1 2 3 4
3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11



BROUGHTON ALMA MATER

Alma Mater, we salute thee,
Bounteous giver, hear our praise;
For within thy walls we've garnered
Gifts enriching all our days.

Opportunity for friendships,
Guidance in our quest for truth,
Faith through all our brave endeavors,
Understanding, Love . . . of Youth.

These, thy gifts, O! Alma Mater,
We shall cherish through the days,
Striving still, through grave endeavor
Thus to render thee our praise.

Words by Mrs. Annie S. Lawrence
Music by Harry Watson Moore, Class of 1935
First performed at Class Day Exercises
May 13, 1935



FIGHT SONG

Go Broughton High School
Broughton must win
Fight to the finish
Never give in.
You do your best, team
We'll do the rest, team
Onward to victory.